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CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES
BOARD MEETING
OCTOBER 22, 2024

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 23RD, 2024

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: 732-649-3954 Fax: 732-302-9993
www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: October 22, 2024, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on **July 23rd, 2024**.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:33 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2026	*PRESENT
Mrs. Jackie Lewis	Vice President	07/01/2025	PRESENT
Eric Van Bladel	Member	06/30/2027	PRESENT
Dr. Tracy Gill	Member	06/30/2025	PRESENT
Dr. Ahmet Atlig	Member	02/19/2025	EXCUSED
VACANT	Student Representative		

*Joined at 6:50pm

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	PRESENT
Mr. Matt Anar	School Business Administrator	PRESENT
Ms. Fiona Daubon	Assistant BA/Board Secretary	PRESENT
Ms. Carrie Thomas	Director of Curriculum/ABC	PRESENT
Ms. Jenita Lalindez	HR Specialist	PRESENT

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the October 22, 2024 Regular Board Meeting agenda.

Moved by Mr. Eric Van Bladel , seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE

Absent::Dr. Ferhan Tunagur, Dr. Ahmet Atlig

Resolution 20241022.1 is adopted unanimously.

III. Acceptance of Minutes

- i. **BE IT RESOLVED**, that the Board approves the minutes listed below.
 - ❖ Rescheduled Meeting Minutes for October 2, 2024 [Appendix A](#)

Moved by Dr. Tracy Gill, seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE

Absent: Dr. Ferhan Tunagur, Dr. Ahmet Atlig

Resolution 20241022.2 is adopted unanimously.

IV. Board Matters:

i. Updates on the renewal training for the board members

ii. Next Board Meeting: Tuesday December 10, 2024

V. Chief Education Officer's Monthly Report – Dr. Sercan

*Renewal & Expansion Petition Submitted

VI. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

No Public Comment

VII. Designations, Discussion and Action Items

a) **Saturday Academy Remedial and Enrichment Program for 2024-2025**

BE IT RESOLVED that the Board of Trustees approves the Saturday Academy Remedial and Enrichment Programs for the 2024-2025 school year to begin on November 9th, 2024 through to April 5th, 2025. The compensation for the teaching staff in this program will be partially funded through Title I Grant Funding.

Moved by Dr. Tracy Gill, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All In Favor
Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig
Resolution 20241022.3 is adopted unanimously.

b) HIB Self-Assessment for 2023-2024 School Year

BE IT RESOLVED that the Board of Trustees approves the HIB Assessment for the 2023-2024 School Year. [Appendix B](#)
Moved by Mr. Eric Van Bladel , seconded by Dr. Ferhan Tunagur to approve the motion.
Roll call: All In Favor
Against: NONE Abstained: NONE Absent::Dr. Ahmet Atlig
Resolution 20241022.4 is adopted unanimously.

c) Memorandum of Understanding with Raritan Valley Community College for 2024-2025

BE IT RESOLVED that the Board of Trustees approves the Memorandum of Understanding between Raritan Valley Community College and Central Jersey College Prep Charter School for Concurrent Enrollment Program and Early College Credits Program for the 2024-2025 school year. [Appendix C](#)

Moved by Dr. Ferhan Tunagur, seconded by Mr. Eric Van Bladel to approve the motion.
Roll call: All In Favor
Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig
Resolution 20241022.5 is adopted unanimously.

VIII. Human Resources

- A. ***BE IT RESOLVED***, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, additional stipends, professional development compensation and alumni tutors for the school year of 2024-2025 school year as detailed in the below exhibits attached hereto and made a part of the minutes:

i. New Hires & Position/Term Changes for the school year of 2024 - 2025 as detailed in the exhibit attached hereto and made a part of the minutes.
[Appendix D](#)

ii. Stipends for Teachers and staff FY25 [Appendix E](#)

Moved by Mrs. Jackie Lewis, seconded by Dr. Ferhan Tunagur to approve agenda items IX. A - i through ii.
Roll call: All In Favor
Against: NONE Abstained: NONE Absent::Dr. Ahmet Atlig
Resolution 20241022.6 is adopted unanimously.

B. Field Trips

BE IT RESOLVED, that The Board hereby approves the field trips listed in [Appendix F](#)

Moved by Mrs. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig

Resolution 20241022.7 is adopted unanimously.

C. Workshops/Conferences

Approval of the attendance to and costs of the following Workshops/Conferences as requested by faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions is accepted as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions is accepted as promoting delivery of instruction, furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employee	Date	Program Name	Location	Cost
Ms. Neela Oza, Ms. Ann Selim	November 19, 2024	Strategies for Implementing the 5 Math Discussion Practices	Rutgers Lifelong Learning Center, 3 Rutgers Plaza New Brunswick , NJ 08901	\$100/person
Ms. Sarah Kacli	November 1, 2024	NJ Technology and Engieneering Educators Association (NJTEEA) 2024 annual conference.	Rutgers University Livingston Student Center 84 Joyce Kilmer Ave Piscataway, NJ 08854	\$175
Ms. Pauline Clarke	November 14,	Trauma-Informed Practices for Educators	TCNJ 2000 Pennington Road Ewing Township,	\$300

	2024		NJ 08628	
Ms. Yasmin Sandir	November 20, 2024	Using AI in the Classroom to Support Student Success: Tips, Tools and Tricky Topics	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$225
Ms. Marizelle Ramos Cristobal, Ms. Rebecca Blaskopf	November 21, 2024	All About Belonging: Practical Tools to Build Community and Engage the Whole Learner in the K-12 Classroom	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$300/ person
Ms. Meliasa Calderon-Gar nier	December 12, 2024	Creating a Classroom Culture of Feedback and Advocacy	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$225
Ms. Meenakshi Kumar, Ms. Francine Brown	March 3, 2025	Teaching Science through Issues to Increase Engagement, Meet the NGSS, and Prepare Citizens	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$300/person
Mr. Ertugral Tarhan,	January 8, 2025	Facilitating Discourse to Create Chances for Student Success, grades 6-8	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$285/person
Ms. Lizette Lopez	January 24, 2025	Progress Monitoring and Data-Based Decision Making in Reading and Math K-8	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$225
Ms. Grace Yu	March 5, 2025	Practice Design Integration with Alternative Assessments, grades 6-8	TCNJ 2000 Pennington Road Ewing Township, NJ 08628	\$285
Ms. Melissa Gibbs	April 11, 2025	NJAGC Conference 2025 8:00 AM - 3:30 PM	The Palace at Somerset Park	\$284

Ms. Xiuying Zhao, Ms. Natalie Calcavecchio, Ms. Lauren Mignogno	November 22, 2024	AMTNJ Fall 2024 6-12 Conference	Brookdale Community College	\$219/per person
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Moved by Mrs. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Dr. Ahmet Atlig

Resolution 20241022.8 is adopted unanimously.

IX. Finance

i. Monthly Reports

a. Board Secretary & Treasurer's Report

Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

WHEREAS, both the [A148 Report of the Secretary](#) and the [A149 Report of the Treasurer of School Moneys](#) are in agreement with the cash balance in the Governmental Funds of \$12,600,066.57 as of September 30, 2024.

BE IT RESOLVED, that the Reports of the Secretary and the Treasurer of School Moneys be accepted.

b. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of September 30, 2024 no major budgetary line item account expenditure exceeds the amount appropriated by the Charter Board of Trustees.

October 21, 2024

Matt Ahmet Anar – Business Administrator

Date

c. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's report for September 2024 based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Chief Education Officer), the Board of Trustees of

Central Jersey College Prep Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial.

Moved by Mrs. Jackie Lewis, seconded by Dr. Tracy Gill to approve the motion listed in items X.ii.A to C.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig

Resolution 20241022.9 is adopted unanimously.

e. List of Bills

BE IT RESOLVED, that the Board approves the List of Bills for the periods between September 24, 2024 and October 18, 2024 in the total amount of \$2,770,778.52.

[Appendix G](#)

Moved by Mr. Eric Van Bladel, seconded by Dr. Tracy Gill to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig

Resolution 20241022.10 is adopted unanimously.

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at 7:37 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Mr. Eric Van Bladel, seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All In Favor

Against: NONE Abstained: NONE Absent: Dr. Ahmet Atlig

Resolution 20241022.11 is adopted unanimously.

- ii. **FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session.

Moved by Mrs. Jackie Lewis , seconded by Mr. Eric Van Bladel to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig

Resolution 20241022.12 is adopted unanimously.

XI. Acceptance of HIB Report

BE IT RESOLVED that the Board of Education accepts the HIB report presented in the executive session.

Moved by Dr. Tracy Gill , seconded by Dr. Ferhan Tunagur to approve the motion.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig

Resolution 20241022.13 is adopted unanimously.

XII. Adjournment

Moved by Mr. Eric Van Bladel , seconded by Dr. Tracy Gill to **adjourn meeting** at 7:49 PM.

Roll call: All in Favor

Against: NONE Abstained: NONE Absent:: Dr. Ahmet Atlig

Resolution 20241022.14 is adopted unanimously.