

M  
I  
N  
U  
T  
E  
S



CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES  
MEETING

JUNE 30, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS TRIBUNE  
ON JUNE 24, 2022.

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

101 Mettlers Rd, Somerset, NJ 08873  
Tel: 732-649-3954 Fax: 732-302-9993  
www.cjcollegeprep.org

**BOARD OF TRUSTEES REGULAR MEETING**

**Date:** June 30, 2022, 6:30 PM

**Place:** 101 Mettlers Rd, Somerset, NJ 08873

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on June 24, 2022.

**MISSION STATEMENT:**

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

**AGENDA**

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:42 PM. The Board reserves the right to act on any or all agenda items.

**Roll Call by, Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Dr. Ferhan Tunagur	President	03/01/2023	Present
Mrs. Jackie Lewis	Vice President	07/01/2022	Present
Mr. Eric Van Bladel	Member	06/30/2024	Excused
Dr. Ozcan Uzun	Member	12/01/2023	Present
Dr. Anton Antony Arockiasamy	Member	06/30/2022	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Mr. John F. Kayalar	Board Secretary/ Business Administrator	Present

**II. Acceptance of Agenda**

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves June 30, 2022, Regular Board Meeting agenda.

Moved by Mrs. Lewis, seconded by Dr. Anton to approve the motion.

Roll call: Against: None Abstained: None Absent: EB

**Resolution 220630.01 is adopted unanimously.**

### III. Board Matters

- i. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Mrs. Jackie Lewis for another three-year term

Moved by Dr. Uzun , seconded by Dr. Anton to approve the motion.  
Roll call: Against: None Abstained: JL Absent: EB  
**220630.02 is adopted unanimsously.**

- ii. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Dr. Anton Antony Arockiasamy for another three-year term

Moved by Mr. Lewis , seconded by Dr. Uzun to approve the motion.  
Roll call: Against: None Abstained: AA Absent: EB  
**Resolution 220630.03 is adopted with a majority.**

### IV. Acceptance of Minutes and Reports

- i. **BE IT RESOLVED**, that the Board approves the minutes listed below.
- ❖ [Board Meeting Minutes for May 31, 2022](#)

Moved by Dr. Anton, seconded by Mr. Lewis to approve the motion.  
Roll call: Against: None Abstained: OU Absent: EB  
**Resolution 220630.04 is adopted with a majority.**

- ii. **BE IT RESOLVED**, that the Board approves the reports listed below.
- ❖ [Bill list from 05/19/2022 to 06/28/2022](#)
  - ❖ [Board Secretary Report - May 2022](#)

Moved by Dr. Anton, seconded by Mr. Lewis to approve the motion.  
Roll call: Against: None Abstained: None Absent: EB  
**Resoluton 220630.05 is adopted unanimously.**

### V. Chief Education Officer's Monthly Report – Dr. Sercan

- Equity related priorities for the school year 2022-23.
  - Increased and balanced participation in Honors, Advanced Placement and dual enrollment courses among subgroups.
  - Revision of math curriculum in 6th grade to ensure exposure to advanced curriculum by all students.
- Summer school programs to support academic, social and emotional growth.

- Graduation ceremonies (i.e. Kindergarten, 5th grade, 8th grade, and senior).

**VI. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- A parent asked the board for a plan of action to enforce the internet and safety policies.

**VII. Policy Adoptions**

None

**VIII. Designations, Discussion, and Action Items**

- i. **BE IT RESOLVED**, that The Board hereby approves the Dual Enrollment Agreement between Central Jersey College Prep Charter School and William Paterson University as presented in [Appendix A](#)

Moved by Mrs. Lewis, seconded by Dr. Anton to approve the motion.

Roll call: Against: None      Abstained: None      Absent: EB

**Resolution 220630.06 is adopted unanimously.**

- ii. **BE IT RESOLVED**, that The Board hereby approves the special education services contract with the Educational Services Commission of NJ for the amount of \$79,675.50 for Somerset Campus and \$9,750.00 for New Brunswick Campus. [Appendix B](#)

Moved by Dr. Uzun, seconded by Dr. Anton to approve the motion.

Roll call: Against: None      Abstained: None      Absent: EB

**Resolution 220630.06 is adopted unanimously.**

- iii. **BE IT RESOLVED**, that The Board hereby approves the professional SBA consultant services contract with John F. Kayalar from July 1, 2022, through August 31, 2022, for the amount of \$13,000. [Appendix C](#)

Moved by Dr. Anton, seconded by Dr. Uzun to approve the motion.

Roll call: Against: None      Abstained: None      Absent: EB

**Resolution 220630.07 is adopted unanimously.**

- iv. **BE IT RESOLVED**, that The Board hereby approves and authorizes the submission of the Fiscal Year 2023 proposed program plan and budget for;

- ESSA (The Every Student Succeeds Act, a reauthorization of the Elementary and Secondary Education Act (ESEA) IDEA Grants Program application, and the subsequent acceptance of funds for the following specified allocation amounts:
  - IDEA Basic      \$235,950.00

- IDEA Pre-school      \$4,720.00
- Total ESSA Grant:    \$240,670.00**

Moved by Dr. Anton, seconded by Mrs. Lewis to approve the motion.

Roll call: Against: None    Abstained: None    Absent: EB

***Resolution 220630.08 is adopted unanimously.***

- v. ***BE IT RESOLVED***, that The Board hereby awards and approves the winning vendor for School Cleaning Services Bid#22-06-28 with Best Cleaning Building Services LLC. for 2022-2023 school year in the amount of Eighteen-Thousand, Two Hundred dollars (\$18,200) per school month. The vendors and the amounts are as follows; [Appendix E](#)

<b>Company</b>	<b>Amount per month</b>
Best Cleaning Building Services LLC.	\$18,200.00
ACB Services Inc.	\$19,000.00
Cleaning Services of Hudson Valley Inc.	\$19,035.00
T.U.C.S. Cleaning Services, Inc.	\$20,216.40
Interstate Maintenance Corporation	\$26,902.08

Moved by Dr. Uzun, seconded by Dr. Anton to approve the motion.

Roll call: Against: None      Abstained: None      Absent: EB

***Resolution 220630.09 is adopted unanimously.***

- vi. ***BE IT RESOLVED***, that The Board hereby awards and approves the CJCP HIB grade assessments for school year 2021-2022. [Appendix F](#)

Moved by Dr. Anton, seconded by Dr. Uzun to approve the motion.

Roll call: Against: None      Abstained: None      Absent: EB

***Resolution 220630.10 is adopted unanimously.***

- vii. ***BE IT RESOLVED***, that The Board of Trustees appoint the Mrs. Nikki Adams as an Interim Business Administrator contingency on her license approval for annual salary of \$125,000.

Moved by Mrs. Lewis, seconded by Dr. Anton to approve the motion.

Against: None    Abstained: None      Absent: EB

***Resolution 220630.11 is adopted unanimously.***

**IX. Human Resources**

- i. ***BE IT RESOLVED***, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#) and [Appendix H](#)

Moved by Dr. Anton, seconded by Dr. Tunagur to approve the motion.

Against: None    Abstained: None      Absent: EB

*Resolution 220630.12 is adopted unanimously.*

**X. Executive Session**

- i. Central Jersey College Prep Charter School is **called to order by** Dr. Uzun and seconded by Dr. Anton **for an executive session** at 7:58 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now, therefore,

**BE IT RESOLVED** by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations, and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT RESOLVED** that the Board of Trustees will return to the open session to conduct business at the conclusion of the executive session.

Moved by Dr. Uzun, seconded by Dr. Anton to return to public session at 9:13 pm.

Against: None Abstained: None Absent: EB

*Resolution 220630.13 is adopted unanimously.*

**FURTHER RESOLVED** that the Board of Trustees approve the HIB report presented in the executive session.

Moved by Ms. Lewis, seconded by Dr. Anton to return to public session.

Against: None Abstained: None Absent: EB

*Resolution 220630.14 is adopted unanimously.*

**XI. Adjournment**

Motion by Dr. Anton, seconded by Dr. Uzun to **adjourn the meeting** at 9:14 PM.

Roll call: *220630.15 is adopted unanimously*

Against: None Abstained: None Absent: EB