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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES
MEETING

MAY 31, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON MAY 24, 2022.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES REGULAR MEETING

Date: May 31, 2022, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on May 24, 2022.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

MINUTES

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:52 PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2023	Present
Mrs. Jackie Lewis	Vice President	07/01/2022	Present
Mr. Eric Van Bladel	Member	06/30/2024	Absent
Dr. Ozcan Uzun	Member	12/01/2023	Absent
Dr. Anton Antony Arockiasamy	Member	06/30/2022	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Mr. John F. Kayalar	Board Secretary/ Business Administrator	Present
Ms. Nikki Adams	Director of School Operations	Present

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves May 31, 2022, Regular Board Meeting agenda,

Moved by JL , seconded by AA to approve the motion.

Roll call: **220531.01 adopted**

Against: None Abstained: None Absent: E.B., O.U.

III. Board Matters

IV. Acceptance of Minutes and Reports

- i. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.
 - ❖ [Board Meeting Minutes for April 28, 2022](#)
 - ❖ [Bill list from 04/27/2022 to 05/18/2022](#)
 - ❖ [Board Secretary Report - April 2022](#)

Moved by JL, seconded by AA to approve the motion.

Roll call: **220531.02 adopted**

Against: None Abstained: None Absent: E.B., O.U.

V. Chief Education Officer's Monthly Report – Dr. Sercan

- Covid numbers update
- Charter amendment status regarding enrollment breakdown by grade
- Teacher recruitment

VI. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- no public comment

VII. Policy Adoptions

VIII. Designations, Discussion, and Action Items

- i. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions for five (5) weeks starting on July 11, 2022, through August 12, 2022.

Moved by JL, seconded by AA to approve the motion.

Roll call: **220531.03 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- ii. **BE IT RESOLVED**, that The Board hereby approves the acceptance of up to **\$82,827.51** of USAC (E-Rate Fund) Revised Commitment Amount for the school network upgrade project. [Appendix A](#)

Moved by AA, seconded by FT to approve the motion.

Roll call: **220531.04 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- iii. **BE IT RESOLVED**, that The Board hereby approves the school intranet network infrastructure upgrade project agreement with Computer Design & Integration LLC. The total cost of the project is \$243,387.19. \$78,118.50 of the project will be covered by the USAC and the CJCP is responsible for \$165,268.69. [Appendix B](#)

Moved by AA, seconded by JL to approve the motion.

Roll call: **220531.05 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- iv. **BE IT RESOLVED**, that the Board of Trustees approves the contract with the Johnston Law Firm LLC, for the amount of \$285.00 per hour for principals and counsel, \$255.00 per hour for associates, and \$115.00 per hour for paralegal time. [Appendix C](#)

Moved by AA, seconded by JL to approve the motion.

Roll call: **220531.06 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- v. **BE IT RESOLVED**, that The Board hereby approves and authorizes the submission of the Fiscal Year 2023 proposed program plan and budget for;

- ESSA (The Every Student Succeeds Act, a reauthorization of the Elementary and Secondary Education Act (ESEA) Title Grants Program application, and the subsequent acceptance of funds for the following specified allocation amounts:

● Title I A	\$235,772.00
● Title II-A	\$39,654.00
● Title III (ELL)	\$5,289.00
● Title III Immigrant	\$6,739.00
● Title IV A	\$17,981.00
Total ESSA Grant:	\$305,435.00

Moved by JL, seconded by AA to approve the motion.

Roll call: **220531.07 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- vi. **BE IT RESOLVED**, that The Board hereby approves the refusal of the ARP Homeless II funds allocated under the Fiscal Year 2022.

Moved by AA, seconded by FT to approve the motion.

Roll call: **220531.08 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- vii. **BE IT RESOLVED**, that The Board of Trustees approves the bond sale service agreement with Thomas McMahon for the amount of \$15,000. [Appendix D](#)

Moved by AA, seconded by JL to approve the motion.

Roll call: **220531.09 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- viii. **BE IT RESOLVED**, that The Board hereby approves Horizon Blue Cross Blue Shield as a medical and dental insurance provider for the School Year 2022-2023. The dental plan cost stayed unchanged and the health plan will be increasing 6% for the same plan design, and the Deductible/Out-of-Pocket term stayed unchanged and starting July 01, 2022, ends June 30, 2023. [Appendix E](#)

Moved by AA, seconded by FT to approve the motion.

Roll call: **220531.10 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- ix. **BE IT RESOLVED**, WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Central Jersey College Prep Charter School, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2021-2022 fiscal year in the amount of \$5,753.00 for the purposes set forth in their safety grant application, which is attached hereto; and,
2. The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award [Appendix F](#)

Moved by AA, seconded by JL to approve the motion.

Roll call: **220531.11 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- x. **BE IT RESOLVED**, that the Board of Trustees approves the contract with the MDF Strategies without competitive bidding as extraordinary unspecifiable services pursuant to N.J.S.A. 18A:18A-5(a)(2), to assist the school with community outreach and public relations. The contract is for July 1, 2022, through February 28, 2023, up to the total amount of \$100,000.

Moved by JL, seconded by AA to approve the motion.

Roll call: **220531.12 adopted**

Against: None Abstained: None Absent: E.B., O.U.

IX. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#)

Moved by JL, seconded by AA to approve the motion.

Roll call: **220531.13 adopted**

Against: None Abstained: None Absent: E.B., O.U.

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order** by JL and seconded by AA **for an executive session** at 8:12 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now, therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations, and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will return to the open session to conduct business at the conclusion of the executive session.

Moved by Ms. Lewis, seconded by Dr. Tunagur to close the executive session and return to public session.

Roll call: **220531.14 adopted**

Against: None Abstained: None Absent: E.B., O.U.

- ii. **BE IT RESOLVED**, that the Board of Trustees approves the HIB report.

Moved by AA, seconded by JL to approve the motion.

Roll call: **220531.15 adopted**

Against: None Abstained: None Absent: E.B., O.U.

XI. Adjournment

Motion by AA, seconded by JL to close the executive session and **adjourn the meeting** at 8:31 PM.

Roll call: *220531.15 adopted*

Against: None Abstained: None Absent: E.B., O.U.