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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES
MEETING

AUGUST 19, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 27, 2021.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES REGULAR MEETING

Date: August 19, 2021, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 27, 2021.

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Attendance
Dr. Ferhan Tunagur	President	
Mrs. Jackie Lewis	Vice President	
Mr. Eric Van Bladel	Member	
Dr. Ozcan Uzun	Member	
Dr. Anton Antony Arockiasamy	Member	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	

II. Acceptance of Agenda

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves August 19, 2021, Regular Board Meeting agenda,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

- i. Code of Ethics -Acknowledgement of Receipt [Appendix A](#)
ii. Mandatory training

IV. Acceptance of Minutes and Reports

- i. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.
- ❖ [Regular Meeting Minutes for July 29, 2021](#)
 - ❖ [Bill list from 7/21/2021 to 8/18/2021](#)
 - ❖ [Budget Transfers and Adjustments from 07/01/2021 to 08/19/2021](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

V. Chief Education Officer's Monthly Report – Dr. Sercan

Dr. Sercan presented the following topics:

- School opening
 - Student enrollment
 - Teacher recruitment
 - Vacancies
- Updates on the Covid regulations
 - Mask is mandatory for all students and staff members
 - Vaccination requirements for staff
- Summer Institute
 - 201 staff members

VI. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- No public comment

VII. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policy and code of conduct as detailed in the exhibits attached hereto and made a part of the minutes [Appendix B](#):

- Policy 1648.11 - The Road Forward Covid-19 – Health And Safety

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VIII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves the acceptance of forgiveness of PPP (Paycheck Protection Program) Loan and acceptance of **\$1,540,056.54**. [Appendix C](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, that The Board hereby approves the Addendum/Renewal of Cleaning Service Agreement with Best Cleaning Building Services Inc from September 1, 2021 through June 30, 2022 for the amount of \$14,175 in accordance with state laws and regulations. [Appendix D](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. **BE IT RESOLVED**, that The Board hereby approves the TPA Services Agreement to administer HRA, HSA, FSA and COBRA services with BeneFlex, Inc. DBA Clarity Benefit Solutions. Agreement and Fee Schedule is in. [Appendix E](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iv. **BE IT RESOLVED**, that the Board hereby approves the Amendment of Graduation Requirements for school year 2021-2022. [Appendix F](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- v. **BE IT RESOLVED**, that the Board hereby approves the updates on the Road Forward Health and Safety Guidance for the 2021-2022 School Year. [Appendix G](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vi. **BE IT RESOLVED**, that the Board hereby approves the updates on the Student Handbook. [Appendix H](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vii. **BE IT RESOLVED**, that the Board hereby approves the updates on the Employee Handbook. [Appendix I](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IX. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix J](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at _____ PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

XI. Adjournment

Motion by _____ , seconded by _____ to **adjourn meeting** at _____ PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____