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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES
BOARD MEETING
MAY 20, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 10, 2020.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: 732-649-3954 Fax: 732-302-9993
www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: May 20, 2021, 6:30 PM

Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting will be held online on Zoom at the following link as published on the school’s website:

<https://us02web.zoom.us/j/93695535020?pwd=S1JoaFBPOTY2eGJjbUFNaEFcMzFjdz09>

Members of the public wishing to attend the meeting via phone may do so by calling: +19292056099

Meeting ID: 936 9553 5020, Passcode: 223147

MISSION STATEMENT:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Roll Call by, Dr. Namik Sercan:

Trustee	Position	Attendance
Dr. Ferhan Tunagur	President	
Mrs. Jackie Lewis	Vice President	
Eric Van Bladel	Member	
Dr. Ozcan Uzun	Member	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	
Ms. Tasha Mosconi	Curriculum Director- Upper School	
Ms. Suzan Dincer	Curriculum Director - Elementary School	
Mr. Fatih Cekic	Directors of Operations	

II. Acceptance of Agenda

- i. ***BE IT RESOLVED***, Central Jersey College Prep Charter School Board of Trustees approves the May 20, 2021, Regular Board Meeting agenda,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

- Vacancy

IV. Acceptance of Minutes and Reports

- i. ***BE IT RESOLVED***, that the Board approves the minutes and reports listed below.

- ❖ [Regular Meeting Minutes for April 22, 2021](#)
- ❖ [Bill list from 4/21/2021 to 5/18/2021](#)
- ❖ [Treasurer Reports of March and April 2021](#)
- ❖ [Board Secretary Reports for April 2021](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

V. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

VI. Chief Education Officer's Monthly Report – Dr. Sercan

Dr. Sercan presented the following topics:

- Graduation ceremonies
- Multicultural day (6/4) and Career Day
- US News Best High School Award
- Outstanding projects
 - Library
 - Gymnasium bleachers
- Governor Murphy's executive order
 - 100% in-person in 2021-22 school year
- End-of-year procedure
 - Student enrollment
 - Teacher recruitment
 - College exams (AP, SAT, etc).

VII. Policy Adoptions

- i. ***BE BE IT RESOLVED***, that the Board approves the first reading of the following policy and code of conduct as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#):

- Policy 8561- Procurement Procedures for School Nutrition Programs
- Code of conduct for procurement

VIII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions for six (6) starting on July 12, 2021.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, that The Board hereby approves the following bus purchases.

[Appendix B](#)

Company	Bus Type	Amount
H.A. DeHart Son, Inc.	Model C2 54 passenger	\$111,267.00
Van-Con, Inc.	Model B 30 passenger	\$68,412.68

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. **WHEREAS**, The National School Lunch Program Seamless Summer Meal Option is extended through June 30, 2022

BE IT RESOLVED, that The Board hereby approves the extension of Seamless Summer Meal Option program through June 30, 2022.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iv. **BE IT RESOLVED**, that the CJCP Board of Trustees hereby approves *Verizon New Jersey Inc* to provide e-rate eligible internet services for CJCP New Brunswick Campus at a total cost of \$1,390.98 for the 2021-2022 school year as presented in [Appendix C](#)
Explanation: 50% of the annual cost of the service will be covered by e-rate funds.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- v. **BE IT RESOLVED**, that The Board hereby approves the Food Service Consolidation Agreement with Middlesex County STEM Charter School for the School Year 2021 - 2022.

[Appendix D](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vi. **BE IT RESOLVED**, that the Board upon recommendation by the School Business Administrator hereby approves the renewal of the FSMC year contract with Maschio's Food Services for 2021-2022 school year. The contract to Maschio's with an annual management fee in the amount of \$25,750.00. Maschio's is not guaranteed a return to the SFA (School Food Authority). [Appendix E](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vii. **WHEREAS**, "The Electric Discount and Energy Competition Act," P.L. 1999, c. 23 authorizes the New Jersey School Boards' Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and
WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units"); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Central Jersey College Prep Charter School in the county of Somerset, State of New Jersey, desires to participate in NJSBA's Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED on the 05/20/2021 by the Central Jersey College Prep Charter School, county of Somerset, State of New Jersey, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the "ACES Cooperative Pricing Resolution of the Central Jersey College Prep Charter School."

AUTHORITY

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the Dr. Namik Sercan is hereby authorized to enter into NJSBA's ACES Cooperative Pricing System Agreement.

CONTRACTING UNIT

The New Jersey School Boards Association shall be responsible for complying with the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA's ACES Cooperative Pricing System.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- viii. **BE IT RESOLVED**, that the Board of Trustees approves the contract with the MDF Strategies without competitive bidding as extraordinary unspecifiable services pursuant to N.J.S.A. 18A:18A-5(a)(2), to assist the school with community outreach and public relations. The contract is for June 1, 2021 through January 30, 2022 in the total amount of \$128,000.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IX. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

X. Executive Session

- i. Central Jersey College Prep Charter School is **called to order for an executive session** at _____ PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

XI. RECONVENE PUBLIC SESSION

Motion by _____, seconded by _____ to leave the executive session at _____ p.m.

Roll call:

Against: _____ Abstained: _____ Absent: _____

XII. Adjournment

Moved by _____, seconded by _____ **to adjourn meeting** at _____ PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____