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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES  
BOARD MEETING  
MARCH 25, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

101 Mettlers Rd, Somerset, NJ 08873  
Tel: 732-649-3954 Fax: 732-302-9993  
www.cjcollegeprep.org

**BOARD OF TRUSTEES REGULAR MEETING**

**Date:** March 25, 2021, 6:30 PM

**Place:** 101 Mettlers Rd, Somerset, NJ 08873

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

**MISSION STATEMENT:**

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

**AGENDA**

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:37 PM. The Board reserves the right to act on any or all agenda items.

**Roll Call by, Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Attendance</b>
Dr. Ferhan Tunagur	President	Present
Mrs. Jackie Lewis	Vice President	Present
Eric Van Bladel	Member	Present
Dr. Ozcan Uzun	Member	Excused

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	Present
Ms. Tasha Mosconi	Curriculum Director- Upper School	Present
Ms. Suzan Dincer	Curriculum Director - Elementary School	Present

**II. Acceptance of Agenda**

- i. **BE IT RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the March 25, 2021, Regular Board Meeting agenda,

Moved by Mrs. Lewis , seconded by Mr. Van Bladel to approve the motion.  
Resolution#**210325.01** adopted unanimously  
Against: None Abstained: None Absent: O.U.

**III. Board Matters**

- o Reminder: School Ethics Financial Disclosure submission to NJDOE
- o Vacancy

**IV. Acceptance of Minutes and Reports**

- i. **BE IT RESOLVED**, that the Board approves the minutes and reports listed below.
- ❖ [Regular Meeting Minutes for February 18, 2021](#)
  - ❖ [Bill list from 02/16/2021 to 3/23/2021](#)
  - ❖ [Treasurer Reports of February 2021](#)
  - ❖ [Board Secretary Reports for February 2021](#)

Moved by Mrs. Lewis , seconded by Dr. Tunagur to approve the motion.  
Resolution#**210325.02** adopted unanimously  
Against: None Abstained: None Absent: O.U.

**V. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- Mr. Moeen Khan requested an update on the school's expansion application.

**VI. Chief Education Officer's Monthly Report – Dr. Sercan**

Dr. Sercan presented the following topics:

- Student enrollment
- Lottery
- Covid-19 Numbers
- Outstanding projects such as library, gymnasium, etc.

**VII. Policy Adoptions**

**VIII. Designations, Discussion and Action Items**

- i. **BE IT RESOLVED**, that The Board hereby approves the attached projected budget for Fiscal Year 2021-2022. [Appendix A](#)

Moved by Mr. Van Bladel , seconded by Dr. Tunagur to approve the motion.  
Resolution#**210325.03** adopted unanimously  
Against: None Abstained: None Absent: O.U.

- ii. **BE IT RESOLVED**, that The Board hereby approves the renewal of Building Lease Agreement with Anshe Emeth Memorial Temple for New Brunswick campus. [Appendix B](#)

Moved by Mr. Van Bladel , seconded by Dr. Tunagur to approve the motion.  
Resolution#**210325.04** adopted unanimously  
Against: None Abstained: None Absent: O.U.

- iii. **BE IT RESOLVED**, that The Board hereby approves the attached salary scale for 2021-2022 school year. [Appendix C.](#)

Moved by Dr. Tunagur , seconded by Mr. Van Bladel to approve the motion.  
Resolution#**210325.05** adopted unanimously  
Against: None Abstained: None Absent: O.U.

- iv. **BE IT RESOLVED**, that The Board hereby awards the Spooky Brook Landscaping, Inc for landscaping services in the amount of 12,700.00/year. The vendors and the amounts are as follows; [Appendix D](#)

- Spooky Brook Landscaping, Inc. 12,700.00/year
- Prime Design Landscapes 17,000.00/year
- Picture Perfect Landscape 22,400.00/year
- GA Landscaping 24,900.00/year

Moved by Mrs. Lewis , seconded by Mr. Van Bladel to approve the motion.  
Resolution#**210325.06** adopted unanimously  
Against: None Abstained: None Absent: O.U.

- v. **BE IT RESOLVED**, that The Board hereby approves the \$40/hour payment to be paid to the CJCP staff members who attend “Open House” events. Each open house is limited to two (2) hours. [Appendix E](#)

Moved by Mr. Lewis, seconded by Dr. Tunagur to approve the motion.  
RRResolution#**210325.07** adopted unanimously  
Against: None Abstained: None Absent: O.U.

**IX. Human Resources**

**X. Executive Session**

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

- Monthly HIB Report presented to the Board

Moved by Mrs. Lewis , seconded by Dr. Tunagur to approve the motion.

Resolution#**210325.08** adopted unanimously

Against: None Abstained: None Absent: O.U.

**XI. RECONVENE PUBLIC SESSION**

Motion by Mr. Van Bladel , seconded by Mrs. Lewis to leave the executive session at 8:35 p.m.

Resolution#**210325.09** adopted unanimously

Against: None Abstained: None Absent: O.U.

**XII. Adjournment**

Moved by Dr. Tunagur , seconded by MR. Lewis **to adjourn meeting** at 8:35 PM.

Resolution#**210325.10** adopted unanimously

Against: None Abstained: None Absent: O.U.