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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES  
BOARD MEETING  
JANUARY 28, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

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**BOARD OF TRUSTEES REGULAR MEETING**

**Date:** January 28, 2021, 6:30 PM  
**Place:** 101 Mettlers Rd, Somerset, NJ 08873

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

**MISSION STATEMENT:**

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

**AGENDA**

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at \_\_\_\_ PM. The Board reserves the right to act on any or all agenda items.

**Roll Call by, Dr. Namik Sercan:**

Trustee	Position	Attendance
Dr. Ferhan Tunagur	President	
Mrs. Jackie Lewis	Vice President	
Eric Van Bladel	Member	

**Also Present:**

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. Fatih Kayalar	Board Secretary/ Business Administrator	
Ms. Tasha Mosconi	Curriculum Director- Upper School	
Ms. Suzan Dincer	Curriculum Director - Elementary School	

**II. Acceptance of Agenda**

- i. ***BE IT RESOLVED***, Central Jersey College Prep Charter School Board of Trustees approves the January 28, 2021, Regular Board Meeting agenda,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**III. Board Matters**

- i. ***BE IT RESOLVED***, that The Board hereby approves the Board membership renewal for Dr. Ozcan Uzun for another three-year term.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**IV. Acceptance of Minutes and Reports**

- i. ***BE IT RESOLVED***, that the Board approves the minutes and reports listed below.

- ❖ [Regular Meeting Minutes for December 02, 2020](#)
- ❖ [Bill list from December 1, 2020 to January 22, 2021](#)
- ❖ [Treasurer Report of December 2020](#)
- ❖ [Board Secretary Reports for November and December 2020](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**V. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

**VI. Chief Education Officer's Monthly Report – Dr. Sercan**

**VII. Policy Adoptions**

**VIII. Designations, Discussion and Action Items**

- i. ***BE IT RESOLVED***, the CJCP Board of Trustees approves the amended budget for the Fiscal Year 2020-2021 [Appendix A](#).

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **BE IT RESOLVED**, the CJCP Board of Trustees hereby approves the attached budget transfers from December 1, 2020 to January 22, 2021 as presented in [Appendix B](#).

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iii. **BE IT RESOLVED**, the CJCP Board of Trustees hereby approves 2020-21 Memorandum of Agreement Between Education and Law Enforcement Officials as presented in [Appendix C](#).

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iv. **BE IT RESOLVED**, the CJCP Board of Trustees hereby approves the Retainer Agreement Between CJCP and Arthur Skaar, Jr., Attorney at Law, for pending building litigation for the amount of \$25,000. [Appendix D](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- v. **BE IT RESOLVED**, the CJCP Board of Trustees hereby approves the acceptance of the following grants.

- Project 10 Million Self Service - Virtual Deployment Kit For Franklin T9 - 100GB per year free-no term 30 qty Hot Spots from T-Mobile Inc.
- Digital divide grant from Charter School Association - \$10,000

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## IX. **Human Resources**

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix E](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **BE IT RESOLVED**, that, as a result of the budget revision process, CJCP Board of Trustees approves a total of 5% bonus to be paid to staff members. The bonus will be paid in two installments as follows:

The first payment will be 3% that will be paid on June 30, 2021 based on the gross salary for the school year 2020-21.

The second payment will be 2% that will be paid on August 30, 2021 based on the gross salary for the school year 2021-22.

Only current staff members who are employed at the time of payments qualify for the bonus.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**X. Executive Session**

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Central Jersey College Prep Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to go into executive session at \_\_\_\_\_ p.m.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**XI. RECONVENE PUBLIC SESSION**

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to leave the executive session at \_\_\_\_\_ p.m.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**XII. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ **to adjourn meeting** at \_\_\_\_\_ PM.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_