

M
I
N
U
T
E
S



CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
JANUARY 29, 2020
RESCHEDULED TO
JANUARY 30, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN [COURIER NEWS AND HOME NEWS TRIBUNE](#) ON JANUARY 28, 2020.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: 732-649-3954 Fax: 732-302-9993
www.cjcollegeprep.org

BOARD OF TRUSTEES REGULAR MEETING

Date: January 30, 2020, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on January 28, 2020.

Mission Statement:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 6:49 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve the motion.
Roll call: **#200130.1** adopted unanimously
Against: None Abstained: None Absent: None

Roll Call by, Dr. Ozcan Uzun:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Present
Mrs. Jackie Lewis	Vice President	07/01/2022	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Fatih Kayalar	Board Secretary/SBA	Present

II. Acceptance of Agenda, Minutes and Reports

Moved to accept the January, 2020, Regular Meeting agenda,

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve the motion.

Roll call: **#200130.1** adopted unanimously

Against: None Abstained:None Absent: None

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for December 04, 2019
- ❖ Bill list from December 3, 2019 to January 27, 2020
- ❖ Treasurer Reports of December 2019
- ❖ Board Secretary Reports for November and December 2019

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve the motion.

Roll call: **#200130.2** adopted unanimously

Against: None Abstained: None Absent: None

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

No public coments

IV. Chief Education Officer's Monthly Report – Dr. Sercan

Dr. Sercan presented:

- Board members - School Ethic Disclosure reminder

V. **Policy Adoptions**

- i. ***BE BE IT RESOLVED***, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes ***Appendix A***:

- Policy 2416- Programs for Pregnant Students
- Policy 5752- Marital Status and Pregnancy

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve the motion.

Roll call: **#200130.3** adopted unanimously

Against: None Abstained: None Absent: None

VI. **Designations, Discussion and Action Items**

- i. ***BE IT RESOLVED***, the CJCP Board of Trustees approves 2019-20 Memorandum of Agreement Between Education and Law Enforcement Officials as presented in **Appendix B**

Moved by Dr. Uzun, seconded by Mrs. Eke to approve the motion.

Roll call: **#200130.4** adopted unanimously

Against: None Abstained: None Absent: None

- ii. ***BE IT RESOLVED***, the CJCP Board of Trustees approves the amended budget for the Fiscal Year 2020 **Appendix C**

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve the motion.

Roll call: **#200130.5** adopted unanimously

Against: None Abstained: None Absent: None

- iii. ***BE IT RESOLVED***, that the Board hereby approves the budget transfers from December 1, 2019 to January 27, 2020. **Appendix D**

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve the motion.

Roll call: **#200130.6** adopted unanimously

Against: None Abstained: None Absent: None

- iv. ***WHEREAS***, CJCP schedules events outside of working hours for a variety of reasons, including but not limited to student recruitment, community building, parent workshops and seminars.

WHEREAS, staff salaries stated in the employment contracts do not cover additional hours put by the staff members outside working hours.

WHEREAS, the school needs participation from its staff members, therefore would like to compensate for such additional hours,

BE IT RESOLVED, the CJCP Board of Trustees approves a payment of \$25.00/hour to any staff members who attend events and activities taking place outside of working hours.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve the motion.

Roll call: **#200130.7** adopted unanimously

Against: None Abstained: None Absent: None

- v. **BE IT RESOLVED**, that The Board hereby approves the attached CAFR & AMR (Comprehensive Annual Financial Audit & Auditor's Management Report) report for fiscal year ending June 30, 2019. **Appendix E**

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve the motion.

Roll call: **#200130.8** adopted unanimously

Against: None Abstained: None Absent: None

- vi. **BE IT RESOLVED**, that The Board hereby approves to file a charter amendment to add satellite campus located at 55/300 Fidelity Plaza, North Brunswick, NJ 08902.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve the motion.

Roll call: **#200130.9** adopted unanimously

Against: None Abstained: None Absent: None

- vii. **WHEREAS**, CJCP is committed to providing excellence in education for all students through cutting-edge technology opportunities including one-to-one technology program and smart classrooms.

WHEREAS, the infrastructure in the building must support such instructional practices.

THEREFORE, CJCP asked the landlord to make necessary upgrades at the time of construction beyond the landlord's responsibilities.

BE IT RESOLVED, that The Board hereby approves the amendment of the lease reflecting such upgrades at the additional space at 101 Mettlers Road building in the amount of \$101,815.00, which will be paid to the landlord in twenty-four (24) installment starting as of February 2020. The amendment document is presented in the attached documents.

Appendix F

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve the motion.

Roll call: **#200130.10** adopted unanimously

Against: None Abstained: None Absent: None

VII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary

allocations, and additional stipends for the school years of 2019-2020 as detailed in the exhibit attached hereto and made a part of the minutes. **Appendix G**

Moved by Dr. Uzun, seconded by Mrs. Eke to approve the motion.

Roll call: **#200130.11** adopted unanimously

Against: None Abstained: None Absent: None

- ii. **BE IT RESOLVED**, that The Board hereby approves hiring of Dr. Linda Madison as a contractor to provide instructional evaluation services at a rate of \$90/hours.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve the motion.

Roll call: **#200130.12** adopted unanimously

Against: None Abstained: None Absent: None

VIII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 7:29 PM.

Moved by Dr. Uzun, seconded by Mrs. Eke to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll call: **#200130.13** adopted unanimously

Against: None Abstained: None Absent: None

IX. Adjournment

Moved by Mrs. Lewis, seconded by Mrs. Eke to adjourn the meeting at 7:58 PM.

Roll call: **#200130.14** adopted unanimously

Against: None Abstained: None Absent: None