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**CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL**

BOARD OF TRUSTEES

**REGULAR MEETING
DECEMBER 01, 2016
RESCHEDULED TO
NOVEMBER 29, 2016**

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES
REGULAR MEETING

Date : November 29, 2016/7:00pm
Place : 17 Schoolhouse Rd, NJ 08873

MINUTES

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:56 pm. The Board reserves the right to act on any or all agenda items.

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2017	Via Phone
Mrs. Jackie Lewis	Member	07/01/2019	Present
Mr. Erdogan Dur	Member	09/08/2017	Present
Dr. Ozcan Uzun	Member	11/30/2017	Present
Mrs. Sevil Eke	Member	11/30/2017	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. Acceptance of Agenda, Minutes and Reports

Moved to accept the December 2016 Regular Meeting Agenda,

Moved by Mrs. Lewis, seconded by Dr. Tunagur

Roll call: Motion #161129.2 adopted unanimously. (In favor: J.L., F.T., E.D.)

Against: None Abstained: None).

III. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 7:58 pm.

Moved by Mrs. Lewis, seconded by Mr. Dur

Roll call: Motion #161129.3 adopted unanimously. (In favor: J.L., F.T., E.D.)

- Building matters
- Legal matters

Moved by Dr. Uzun, seconded by Mrs. Lewis to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters. No decision was made in the Executive Session as building and legal matters were discussed.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IV. Designations and Action Items

- a. **RESOLVED**, that The Board hereby re-appointed Dr. Ozcan Uzun to serve on the CJCP Board of Trustees effective as of 11/29/2016 through 11/30/2017. Dr. Uzun had served on the CJCP's Board of Trustees from 05/01/2006 Dr. Uzun left the Board in December 2014 for personal reasons.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #161129.4 adopted unanimously. (In favor: J.L., F.T., E.D.)

- b. **RESOLVED**, that The Board hereby accepts Dr. Tunagur's nomination of Mrs. Sevil Eke's CJCP Board membership effective as of 11/29/2016 through 11/30/2017. Mrs. Eke has been a parent of CJCP since 2013.

Moved by Dr. Tunagur, seconded by Mr. Dur to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #161129.5 adopted unanimously. (In favor: J.L., F.T., E.D., O.U.)

- c. **RESOLVED**, that The Board hereby approves the attached budget transfers for October 2016(Attached).

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #161129.6 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- d. **RESOLVED**, that The Board hereby approves the renewal of Horizon Blue Cross Blue Shield as the healthcare provider with 15.6% increase with the same plan design and Aetna as the Dental provider with 9% decrease with same plan design effective as of December 1st, 2016 through November 30th 2017.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #161129.7 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- e. **RESOLVED**, that The Board hereby approves \$20 stipend per visit for parent home visits.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #161129.8 adopted unanimously. (In favor: J.L., F.T., O.U., S.E. Abstained: E.D.)

- f. **RESOLVED**, that the Board of Trustees of the Central Jersey College Prep Charter School approves and authorizes the request to amend its charter as stated in the amendment(s) attached hereto and that the CEO is hereby authorized and directed to submit a request for approval of the proposed charter amendment to the Commissioner of Education with receipts certifying that copies of the amendment request were submitted to the Superintendents of the districts of residence.

The amendment stipulates (a) relocation of the school facility, (b) enrollment increase, and (c) adding a satellite campus in New Brunswick. (Detailed resolution is attached)

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #161129.9 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the following minutes and reports.

- ❖ Regular Meeting Minutes of October 2016
- ❖ Treasurer Report for October 2016
- ❖ Board Secretary Report for October 2016
- ❖ Bill list from October 27th to November 28 2016.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #161129.10 adopted unanimously. (In favor: J.L., F.T., E.D.
Abstained: O.U., S.E.)

V. Human Resources

- a. **RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School approves Ms. Alpa Dani as a full-time Math Teacher at an annual salary of \$51,700 with benefits effective as of November 28, 2016 through June 30, 2017.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVa**

Roll call: Resolution #161129.11 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- b. **RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School approves Ms. Berlanti Azzam as a full-time Receptionist at an annual salary of \$31,200 with benefits effective as of November 28, 2016 through June 30, 2017.

Moved by Mrs. Lewis, seconded by Mr. Dur to approve designations and resolution listed in item # **IVb**

Roll call: Resolution #161129.12 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- c. **RESOLVED**, that The Board hereby approves \$1000 salary increase for Mrs. Diana Thelisma for Department Head duty.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVc**

Roll call: Resolution #161129.13 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- d. **RESOLVED**, that The Board hereby approves \$800 salary increase for Ms. Francine Barker for Department Head duty.

Moved by Dr. Uzun, seconded by Mr. Dur to approve designations and resolution listed in item # **IVd**

Roll call: Resolution #161129.14 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- e. **RESOLVED**, that The Board hereby approves \$3000 salary increase for Ms. Janella Fisher for ESL Program duty.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVe**

Roll call: Resolution #161129.15 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

- f. **RESOLVED**, that The Board hereby approves \$1500 salary increase for Ms. Alysson Gordon for Additional Class duty.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVf**

Roll call: Resolution #161129.16 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

VI. Public Comments

No public attendance.

VII. Adjournment

Moved by Mrs. Lewis, seconded by Dr. Uzun to adjourn the meeting at 9:34 p.m.

Roll call: Resolution #161129.16 adopted unanimously. (In favor: J.L., F.T., E.D., O.U., S.E.)

Attachments

- ❖ Regular Meeting Minutes of October 2016
- ❖ Treasurer Report for October 2016
- ❖ Board Secretary Report for October 2016
- ❖ Bill list from October 27 to November 28 2016
- ❖ Budget Transfer for October 2016