



A G E N D A

CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
DECEMBER 01, 2016
RESCHEDULED TO
NOVEMBER 29, 2016

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

17 Schoolhouse Rd, Somerset, NJ 08873
Tel: (732) 302 9991 Fax: (732) 302 9992
www.cjcollegeprep.org

BOARD OF TRUSTEES
REGULAR MEETING

Date : November 29, 2016/7:00pm
Place : 17 Schoolhouse Rd, NJ 08873

AGENDA

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2017	
Mrs. Jackie Lewis	Member	07/01/2019	
Mr. Erdogan Dur	Member	09/08/2017	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	
Mr. Atilla Sabahoglu	Board Secretary	

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the December 2016 Regular Meeting Agenda,

Moved by _____, seconded by _____ Roll call:

III. **Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at _____.

- Building matters

- Legal matters

Moved by_____, seconded by_____ to approve designations and resolution listed in item # VIIa.

Moved by_____, seconded by_____ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- ❖ Regular Meeting Minutes of October 2016
- ❖ Treasurer Report for October 2016
- ❖ Board Secretary Report for October 2016
- ❖ Bill list from October 27th to November 28 2016.

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports.

Moved by_____, seconded by_____ Roll call:

IV. Designations and Action Items

- a. ***BE IT RESOLVED***, that The Board hereby considers applications for candidacy to serve on the CJCP Board of Trustees.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # IVa.

- b. ***BE IT RESOLVED***, that The Board hereby approves the attached budget transfers for October 2016(Attached).

Moved by_____, seconded by_____ to approve designations and resolution listed in item # IVb.

- c. ***BE IT RESOLVED***, that The Board hereby approves the renewal of Horizon Blue Cross Blue Shield as the healthcare provider and Aetna as the Dental provider effective as of December 1st, 2016 through November 30th 2017.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVc**.

- d. **BE IT RESOLVED**, that The Board hereby approves \$20 stipend per visit for parent home visits.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVd**.

- e. **BE IT RESOLVED**, that the Board of Trustees of the Central Jersey College Prep Charter School approves and authorizes the request to amend its charter as stated in the amendment(s) attached hereto and that the CEO is hereby authorized and directed to submit a request for approval of the proposed charter amendment to the Commissioner of Education with receipts certifying that copies of the amendment request were submitted to the Superintendents of the districts of residence.
The amendment stipulates (a) relocation of the school facility, (b) enrollment increase, and (c) adding a satellite campus in New Brunswick.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVe**.

V. **Human Resources**

- a. **BE IT RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School approves Ms. Alpa Dani as a full-time Math Teacher at an annual salary of \$51,700 with benefits effective as of November 28, 2016 through June 30, 2017.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVa**

- b. **BE IT RESOLVED**, that The Board of Trustees of Central Jersey College Prep Charter School approves Ms. Berlanti Azzam as a full-time Receptionist at an annual salary of \$31,200 with benefits effective as of November 28, 2016 through June 30, 2017.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVb**

- c. **BE IT RESOLVED**, that The Board hereby approves \$1000 salary increase for our teacher Mrs. Thelisma for Department Head duty.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVc**

- d. **BE IT RESOLVED**, that The Board hereby approves \$800 salary increase for our teacher Ms. Barker for Department Head duty.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVd**

- e. ***BE IT RESOLVED***, that The Board hereby approves \$3000 salary increase for our teacher Ms. Janella Fisher for ESL Program duty.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVe**

- f. ***BE IT RESOLVED***, that The Board hereby approves \$1500 salary increase for our teacher Ms. Alysson Gordon for Additional Class duty.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVf**

VI. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

VII. CEO's Monthly Report – Dr. Sercan

VIII. Adjournment

Moved by _____, seconded by _____ to adjourn the meeting at _____ p.m.

Roll call:

Attachments

- ❖ Regular Meeting Minutes of October 2016
- ❖ Treasurer Report for October 2016
- ❖ Board Secretary Report for October 2016
- ❖ Bill list from October 27 to November 28 2016
- ❖ Budget Transfer for October 2016