



CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
NOVEMBER 29, 2017

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THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY
PARK PRESS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: (732) 302 9991 Fax: (732) 302 9992
www.cjcollegeprep.org

BOARD OF TRUSTEES
RE-ORGANIZATION MEETING

Date : November 29, 2017/7:00pm
Place : 101 Mettlers Rd, NJ 08873

AGENDA

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	
Mrs. Jackie Lewis	Vice President	07/01/2019	
Dr. Ozcan Uzun	Member	12/01/2020	
Mrs. Sevil Eke	Member	12/01/2020	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	
Mr. Atilla Sabahoglu	Board Secretary	

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the November 2017 Regular Meeting Agenda,

Moved by _____, seconded by _____ Roll call:

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for October 2017
- ❖ Bill list from October 25 2017 November 28 2017
- ❖ Treasurer Report for October 2017
- ❖ Board Secretary Report for October 2017

Moved by _____, seconded by _____ Roll call:

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Designations, Discussion and Action Items

- a. ***BE IT RESOLVED***, that The Board hereby approves Clarity Benefit Solutions as Health Reimbursement Account service provider effective as of 12/01/2017.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVa**.

- b. ***BE IT RESOLVED***, that The Board hereby approves the attached budget transfers for October 2017.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVb**.

- c. ***BE IT RESOLVED***, that The Board hereby approves the attached Highmark Reimbursement Agreement.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVc**.

- d. ***BE IT RESOLVED***, that The Board hereby approves Kings Snow Plow LLC, as the snow plowing company for the school for 2017-18 school year.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVd**.

- e. ***BE IT RESOLVED***, that The Board hereby approves the attached field trips.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVe**.

- f. **BE IT RESOLVED**, that The Board hereby approves the Memorandum of Agreement for 2017-18 school year.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVf**.

- g. **BE IT RESOLVED**, that The Board hereby approves the winning proposal for CJCP's banking services. The proposals are below;
Chase Manhattan Bank – No Fees service
Unity Bank – No Fees Service with Interest

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVg**.

- h. **RESOLVED**, that The Board hereby approves the renewal of Horizon Blue Cross Blue Shield as the healthcare provider with 5.2% increase with the same plan design and Aetna as the Dental provider with 7.84% increase with same plan design effective as of December 1st, 2016 through November 30th 2017.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVh**.

- i. **BE IT RESOLVED**, that The Board hereby authorize Dr. Sercan to submit the letter of the late opening for New Brunswick campus to the NJ Department of Education.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVi**.

- j. **BE IT RESOLVED**, that The Board hereby approves credit transfer policy.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVj**.

- k. **BE IT RESOLVED**, that The Board hereby approves the revision of retention/promotion policy.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVk**.

- l. **BE IT RESOLVED**, that The Board hereby approves the dismissal policy.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVl**.

- m. **BE IT RESOLVED**, that The Board discuss possible revision/update of CJCP ByLaws.

- n. ***BE IT RESOLVED***, that The Board hereby approves the attached Cost-Sharing agreement with Middlesex County STEM Charter School effective November 30, 2017.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVn**.

V. Human Resources

- a. ***BE IT RESOLVED***, that The Board hereby approves the attached personnel list.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **Va**.

VI. CEO's Monthly Report – Dr. Sercan

VII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at _____.

- a. ***BE IT RESOLVED***, that The Board hereby approves the attached HIB report.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **VIIb**.

Moved by _____, seconded by _____ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Adjournment

Moved by _____, seconded by _____ to adjourn the meeting at _____ p.m.

Roll call:

Attachments

- ❖ Re-Organization Meeting Minutes for September 2017
- ❖ Bill list from September 27 2017 to October 24
- ❖ September 2017 Budget Transfers
- ❖ Treasurer Report for September 2017
- ❖ Board Secretary Report for September 2017