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**CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL**

BOARD OF TRUSTEES

**REGULAR MEETING
OCTOBER 25, 2017**

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
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BOARD OF TRUSTEES
REGULAR MEETING

Date : October 25, 2017/7:00pm
Place : 101 Mettlers Rd, NJ 08873

MINUTES

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:28 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Dr. Uzun
Roll call: Motion #181025.1 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Excused
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the October 2017 Regular Meeting Agenda,

Moved by Dr. Uzun, seconded by Mrs. Eke
Roll call: Motion #181025.2 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Meeting Minutes for Re-Organization Meeting of September 2017
- ❖ Bill list from September 27 2017 to October 24 2017
- ❖ Treasurer Report for September 2017
- ❖ Board Secretary Report for September 2017

Moved by Dr. Uzun, seconded by Mrs. Lewis

Roll call: Resolution #181025.3 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None Abstained: None).

III. Public Comments

Parents commented on the school uniform, parent/teacher conference days, and school safety policies.

IV. Designations and Action Items

- a. **RESOLVED**, that The Board hereby approves adoption of the Charlotte Danielson Rubric for teacher evaluation and the leader evaluation rubric as presented.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #181025.4 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None Abstained: None).

- b. **RESOLVED**, that The Board hereby approves the lease agreement with EverBank Commercial Finance, Inc. as Ameritechnology supplier company for 4 copiers for 60 month term in \$1,199 monthly payments starting on 10/01/2017.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #181025.5 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None Abstained: None).

- c. **RESOLVED**, that The Board hereby approves the attached budget transfers for September 2017.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #181025.6 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

- d. **RESOLVED**, that The Board hereby approves Paychex quote for employee, hiring, onboarding, attendance and payroll services for \$12.16 per employee per month.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #181025.7 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

- e. **RESOLVED**, that The Board hereby approves the data for the class of 2017 has been reported in the NJ DOE Graduation Pathway Data Collection. (Attached)

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #181025.8 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

- f. **RESOLVED**, that The Board hereby approves the attached field trips.

Moved by Mrs. Eke, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVf**.

Roll call: Resolution #181025.9 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

- g. **RESOLVED**, that The Board hereby approves \$25/hour stipend for Instructional Team Coaches for the after school and weekend practices.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVg**.

Roll call: Resolution #181025.10 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

- h. **RESOLVED**, that The Board hereby approves the authorization of Dr. Sercan to submit a renewal application for Early Charter Renewal recently instituted by the Department of Education.

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVh**.

Roll call: Resolution #181025.11 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

- i. **RESOLVED**, that The Board hereby approves the attached HIB report.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVi**.

Roll call: Resolution #181025.12 adopted unanimously. (In favor: O.U, J.L, S.E)
Against: None Abstained: None).

V. **Human Resources**

- a. **RESOLVED**, that The Board hereby approves the attached personnel list.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **Va.**

Roll call: Resolution #181025.13 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None Abstained: None).

VI. **Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at 8:12 pm.

Building issues were discussed.

Moved by Mrs. Lewis, seconded by Mrs. Eke to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VII. **Adjournment**

Moved by Dr. Uzun, seconded by Mrs. Lewis to adjourn the meeting at 9:43 p.m.

Roll call: Motion #181025.14 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None Abstained: None).

Attachments

- ❖ Re-Organization Meeting Minutes for September 2017
- ❖ Bill list from September 27 2017 to October 24
- ❖ September 2017 Budget Transfers
- ❖ Treasurer Report for September 2017
- ❖ Board Secretary Report for September 2017