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CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
SEPTEMBER 6, 2017

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

17 Schoolhouse Rd, Somerset, NJ 08873
Tel: (732) 302 9991 Fax: (732) 302 9992
www.cjcollegeprep.org

BOARD OF TRUSTEES
REGULAR MEETING

Date : September 6, 2017/7:00pm
Place : 17 Schoolhouse Rd, NJ 08873

MINUTES

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:53 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Dr. Tunagur
Roll call: Motion #180906.1 adopted unanimously. (In favor: F.T, O.U, J.L)
Against: None Abstained: None).

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Present
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	11/30/2017	Via Phone
Mrs. Sevil Eke	Member	11/30/2017	Excused

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the September 2017 Regular Meeting Agenda,

Moved by Mrs. Lewis, seconded by Dr. Tunagur
Roll call: Motion #180906.2 adopted unanimously. (In favor: F.T, O.U, J.L)
Against: None Abstained: None).

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Special Meeting Minutes July 2017
- ❖ Bill list from June 29 2017 to September 6 2017
- ❖ Treasurer Reports for June and July 2017
- ❖ Board Secretary Reports for June and July 2017

Moved by Mrs. Lewis, seconded by Dr. Tunagur
Roll call: Resolution #180906.3 adopted unanimously. (In favor: F.T, O.U, J.L)
Against: None Abstained: None).

III. Public Comments

No public attendance.

IV. Designations and Action Items

- a. **RESOLVED**, that The Board upon recommendation of the Business Administrator approves to transfer \$150,000 from the fund balance for the new location technology needs and furniture.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #180906.4 adopted unanimously. (In favor: F.T, O.U, J.L)
Against: None Abstained: None).

- b. **RESOLVED**, that The Board hereby approves NJASBO (New Jersey Association of School Business Officials) Business Administrator Training for Mr. Fatih Kayalar with the amount of \$2030.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #180906.5 adopted unanimously. (In favor: F.T, O.U, J.L)
Against: None Abstained: None).

- c. **RESOLVED**, that The Board hereby approves Pritchard as the winning vendor for School Cleaning Services Bid in the amount of \$ 2,730.23 per month. The vendors and the amounts are as follows;

Vendor	Monthly Fee
Pritchard	\$ 2,730.23
Spotless	\$ 4,998.00
Get Cleaned	\$ 2,995.00
Blue Stripes	\$ 3,400.00

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #180906.6 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

- d. **RESOLVED**, that The Board hereby approves the Addendum to Uniform State Memorandum of Agreement.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #180906.7 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

- e. **RESOLVED**, that The Board hereby approves the attached ESSA (Every Student Succeeds Act) application, Title I and IDEA salary proportions.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #180906.8 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

- f. **RESOLVED**, that The Board hereby approves the Board Meeting dates for 2017-18 school year (attached).

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVf**.

Roll call: Resolution #180906.9 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

- g. **RESOLVED**, that The Board hereby approves the contract with Dr. Lynette Tannis for Educational Training Services, included but not limited to Professional Development, Curriculum and Leadership training in the amount of \$23,500 for 2017-2018 school year.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVg**.

Roll call: Resolution #180906.10 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

- h. **RESOLVED**, that The Board hereby approves the tenure charge that file against Mrs. Ana Haskaj.

Moved by Dr. Tunagur, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVh**.

Roll call: Resolution #180906.11 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

V. **Human Resources**

- a. **RESOLVED**, that The Board hereby approves the attached personnel list.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **Va.**

Roll call: Resolution #180906.12 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

VI. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 8:12 pm.

Moved by Dr. Tunagur, seconded by Dr. Uzun to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VII. Adjournment

Moved by Dr. Tunagur, seconded by Mrs. Lewis to adjourn the meeting at 8:35 p.m.

Roll call: Motion #180906.13 adopted unanimously. (In favor: F.T, O.U, J.L)

Against: None Abstained: None).

Attachments

- ❖ Special Meeting Minutes July 2017
- ❖ Bill list from June 29 2017 to September 6 2017
- ❖ June and July 2017 Budget Transfers
- ❖ Treasurer Reports for June and July 2017
- ❖ Board Secretary Reports for June and July 2017