

**A  
G  
E  
N  
D  
A**



**CENTRAL JERSEY COLLEGE PREP CHARTER  
SCHOOL**

**BOARD OF TRUSTEES**

**REGULAR MEETING  
SEPTEMBER 6, 2017**

**REGULAR MEETING**

**THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.**

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

17 Schoolhouse Rd, Somerset, NJ 08873  
Tel: (732) 302 9991 Fax: (732) 302 9992  
www.cjcollegeprep.org

**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Date** : September 6, 2017/7:00pm  
**Place** : 17 Schoolhouse Rd, NJ 08873

**AGENDA**

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at \_\_\_\_\_. The Board reserves the right to act on any or all agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

**Open Public Meeting Act Statement**

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

**Roll Call by Board Secretary, Mr. Atilla Sabahoglu:**

| Trustee            | Position       | Term Expires | Attendance |
|--------------------|----------------|--------------|------------|
| Dr. Ferhan Tunagur | President      | 03/01/2020   |            |
| Mrs. Jackie Lewis  | Vice President | 07/01/2019   |            |
| Dr. Ozcan Uzun     | Member         | 11/30/2017   |            |
| Mrs. Sevil Eke     | Member         | 11/30/2017   |            |
|                    |                |              |            |

**Also Present:**

| Member               | Position        | Attendance |
|----------------------|-----------------|------------|
| Dr. Namik Sercan     | CEO             |            |
| Mr. Atilla Sabahoglu | Board Secretary |            |

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the August 2017 Regular Meeting Agenda,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

***BE IT RESOLVED***, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Special Meeting Minutes July 2017
- ❖ Bill list from June 29 2017 to September 6 2017
- ❖ Treasurer Reports for June and July 2017
- ❖ Board Secretary Reports for June and July 2017

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

**III. Public Comments**

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

**IV. Designations and Action Items**

- a. ***BE IT RESOLVED***, that The Board upon recommendation of the Business Administrator approves to transfer \$150,000 from the fund balance for the new location technology needs and furniture.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVa.**

- b. ***BE IT RESOLVED***, that The Board hereby approves NJASBO (New Jersey Association of School Business Officials) Business Administrator Training for Mr. Fatih Kayalar with the amount of \$2030.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVb.**

- c. ***BE IT RESOLVED***, that The Board hereby approves the winning vendor for School Cleaning Services Bid. The vendors and the amounts are as follows;

| <b>Vendor</b> | <b>Monthly Fee</b> |
|---------------|--------------------|
| Pritchard     | \$ 2,730.23        |
| Spotless      | \$ 4,998.00        |
| Get Cleaned   | \$ 2,995.00        |
| Blue Stripes  | \$ 3,400.00        |

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution listed in item # **IVc.**

- d. ***BE IT RESOLVED***, that The Board hereby approves the Addendum to Uniform State Memorandum of Agreement.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVd**.

- e. ***BE IT RESOLVED***, that The Board hereby approves the attached ESSA (Every Student Succeeds Act) application, Title I and IDEA salary proportions.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVe**.

- f. ***BE IT RESOLVED***, that The Board hereby approves the Board Meeting dates for 2017-18 school year.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVf**.

- g. ***BE IT RESOLVED***, that The Board hereby approves the contract with Dr. Lynette Tannis for Educational Training Services, included but not limited to Professional Development, Curriculum and Leadership training with the amount of \$23,500 for 2017-2018 school year.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **IVg**.

**V. Human Resources**

- a. ***BE IT RESOLVED***, that The Board hereby approves the attached personnel list.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to approve designations and resolution listed in item # **Va**.

**VI. CEO's Monthly Report – Dr. Sercan**

**VII. Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at \_\_\_\_\_.

Moved by\_\_\_\_\_, seconded by\_\_\_\_\_ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss

topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**VIII. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ p.m.

Roll call:

**Attachments**

- ❖ Special Meeting Minutes July 2017
- ❖ Bill list from June 29 2017 to September 6 2017
- ❖ June and July 2017 Budget Transfers
- ❖ Treasurer Reports for June and July 2017
- ❖ Board Secretary Reports for June and July 2017