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CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
JULY 25, 2018

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY
PARK PRESS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

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BOARD OF TRUSTEES
REGULAR MEETING

Date: July 25, 2018/7:00pm

Place: 101 Mettlers Rd, NJ 08873

AGENDA

- I.** The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:01 pm. The Board reserves the right to act on any or all agenda items.

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #180725.1 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News and Asbury Park Press.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Excused
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Excused

- II.** **Acceptance of Agenda, Minutes and Reports**

Moved to accept the July 2018 Regular Meeting Agenda,

Moved by Dr. Uzun, seconded by Mrs. Lewis

Roll call: Motion #180725.2 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- Regular Meeting Minutes for June 2018
- Bill list from June 28 to July 24 2018
- Board Secretary Reports for June 2018

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #180725.3 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

III. CEO's Monthly Report – Dr. Sercan

Dr. Sercan discussed summer activities including hiring of new staff members, student activities, and enrollment numbers.

IV. Public Comments

No comment on any topic.

V. Designations, Discussion and Action Items

- a. **RESOLVED**, that The Board hereby approves the attached Annual Report for 2017-2018 school year.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Va.**

Roll call: Motion #180725.4 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- b. **RESOLVED**, that The Board hereby approves Nickerson Corporation as a vendor for the gymnasium equipment purchase and installation. The amount is \$121,781.80. The purchase will be through ESCNJ (Educational Services Commission of New Jersey) State Approved Cooperative CO-OP BID # ESCNJ (17/18-31).

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Vb.**

Roll call: Motion #180725.5 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- c. **RESOLVED**, that The Board hereby approves the attached budget transfer for June 2018.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Vc**.

Roll call: Motion #180725.6 adopted unanimously. (In favor: J.L, S.E, O.U.)
 Against: None Abstained: None

- d. **RESOLVED**, that The Board hereby approves Hertz Furniture as a vendor for the new furniture purchase. The amount is \$108,148.58. The purchase will be through ESCNJ (Educational Services Commission of New Jersey) State Approved Cooperative CO-OP #65MCESCCPS (17/18-16).

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **Vd**.

Roll call: Motion #180725.7 adopted unanimously. (In favor: J.L, S.E, O.U.)
 Against: None Abstained: None

- e. **RESOLVED**, that The Board hereby approves CDW-G as a vendor for the nineteen (19) new smartboard purchase and installation. The amount is \$144,335.38. The purchase will be through ESCNJ (Educational Services Commission of New Jersey) State Approved Cooperative CO-OP Contract #ESCNJ 18/19-03).

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Ve**.

Roll call: Motion #180725.9 adopted unanimously. (In favor: J.L, S.E, O.U.)
 Against: None Abstained: None

- f. **RESOLVED**, that The Board hereby approves and authorizes submission of the Fiscal Year 2019 proposed program plan and budget for IDEA (Individuals with Disabilities Education Act) application and the subsequent acceptance of funds for the following specified allocation amounts:

- IDEA Basic--\$97,982
- IDEA Preschool--\$1,526

The Board approves the following salary proportions for IDEA staff for the school year 2018-19.

Name	Position	Total Salary	% Federal Funding	Amount Federal Funding	% Local Funding	Amount Local Funding
Nichole Inya-Agha	Case Manager/Social Worker	\$61,800	100%	\$61,800	0%	\$0
Rochelle Grovenor	Resource Teacher - Math	\$55,700	23%	\$12,995	77%	\$42,705

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Vf**.

Roll call: Motion #180725.10 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- g. RESOLVED**, that The Board hereby approves Whirl Construction as a vendor for the new playground projects up to \$120,000.00 including purchase and installation. The purchase will be through ESCNJ Co-op - New Jersey State Approved Co-op # 65MCESCCPS (CO-OP Contract #ESCNJ 17/18-18)

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Vg**.

Roll call: Motion #180725.11 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- h. RESOLVED**, that The Board hereby approves CDW-G as a vendor for the new 150 quantity of chrome books and Google Chrome Management Console Licenses purchase. The amount is \$43,650.00. The purchase will be through ESCNJ (Educational Services Commission of New Jersey) State Approved Cooperative CO-OP Contract #ESCNJ 18/19-03)

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Vh**.

Roll call: Motion #180725.12 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- i. RESOLVED**, that The Board hereby approves Hertz Furniture as a vendor for the seven (7) new cubicles and furniture purchase. The amount is \$20,995.00.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **Vi**.

Roll call: Motion #180725.13 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- j. RESOLVED**, that The Board hereby awards the winner for windows filming services. Energy Solutions Window Tinting, Inc. \$ 39,000.00

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **Vj**.

Roll call: Motion #180725.14 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

VI. Human Resources

- a. RESOLVED**, that upon recommendation by the CEO, The Board appoints Mr. Fatih Kayalar as the School Business Administrator/Board Secretary, who will also be authorized to conduct businesses with financial institutions, effective July 26, 2018 with

benefits in the amount \$74,666.67 prorated from \$80,000.00 annually for the school year 2018-19.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **VIa**.

Roll call: Motion #180725.15 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

- b. **RESOLVED**, that The Board, upon recommendation by the CEO, approve the hiring of Mr. Idris Ustaoglu, as an Assistant to School Business Administrator, at a prorated annual salary of \$64,000, effective July 18, 2018.

Moved by Dr. Uzun, seconded by Mrs. Eke to approve designations and resolution listed in item # **VIb**.

Roll call: Motion #180725.16 adopted unanimously. (In favor: J.L, S.E, O.U.)

Against: None Abstained: None

VII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 7:38 pm.

Moved by Mrs. Lewis, seconded by Dr. Uzun to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Adjournment

Moved by Dr. Uzun, seconded by Mrs. Eke to adjourn the meeting at 8:40 p.m.

Roll call: Motion #180725.17 adopted unanimously. (In favor: O.U, J.L, S.E)

Against: None Abstained: None