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**CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL**

BOARD OF TRUSTEES

**REGULAR MEETING
APRIL 26, 2017**

REGULAR MEETING

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS.

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

17 Schoolhouse Rd, Somerset, NJ 08873
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BOARD OF TRUSTEES
REGULAR MEETING

Date : April 26, 2017/7:00pm
Place : 17 Schoolhouse Rd, NJ 08873

MINUTES

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:10 pm. The Board reserves the right to act on any or all agenda items.

Moved by Dr. Uzun, seconded by Dr. Tunagur
Roll call: Motion #170426.1 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)
Against: None Abstained: None).

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Present
Mrs. Jackie Lewis	Member	07/01/2019	Present
Mr. Erdogan Dur	Member	09/08/2017	Excused
Dr. Ozcan Uzun	Member	11/30/2017	Present
Mrs. Sevil Eke	Member	11/30/2017	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the April 2017 Regular Meeting Agenda,

Moved by Dr. Uzun, seconded by Dr. Tunagur
Roll call: Motion #170426.2 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)
Against: None Abstained: None).

- ❖ Regular Meeting Minutes of March 2017
- ❖ Treasurer Report for March 2017
- ❖ Board Secretary Report for March 2017
- ❖ Bill list from March 29 2017 to April 25 2017

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports.

Moved by Dr. Tunagur, seconded by Dr. Uzun

Roll call: Resolution #170426.3 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- Mrs. Jayapalan asked if the elementary school students can have late start for the following school year.
- Mr. Kannudas asked if how long the process can take for the late start for the elementary school students.
- Mrs. Sinha also asked for the late start and gave an example for other charter schools that have late start time.
- Dr. Sercan explained what can be done and ways to communicate with the transportation Department.
- Mrs. Prasad asked if it is doable to communicate with the Transportation Department as a parent.
- Mrs. Sehgal also explained about the hardship for the early start time for elementary school.
- Mrs. Asante told the Board that the school's communication is much better compared to the beginning of the school year.

IV. Designations and Action Items

- a. **RESOLVED**, that Dr. Uzun hereby recommends Mrs. Jackie Lewis as the Vice President for CJCP Board of Trustees. The Board hereby approves Mrs. Jackie Lewis as the Vice President of the Board.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #170426.4 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- b. **RESOLVED**, that The Board hereby approves CJCP as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #170426.5 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- c. **RESOLVED**, that The Board hereby approves the attached budget transfers for March 2017(Attached).

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #170426.6 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- d. **RESOLVED**, that The Board hereby approves the attached Letter of Intent for 1-million-dollar line of credit from Unity Bank for new building needs including but not limited to technology related infrastructure, playground, gymnasium equipment, upgrades beyond the lease agreement and/or lease.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #170426.7 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- e. **RESOLVED**, that The Board hereby authorizes Dr. Sercan to submit a charter amendment proposal to the NJ Department of Education to implement a weighted lottery that will give applicants from low socio-economic background a higher chance of being admitted to the school. The proposed ratio is 1 to 3 in favor of such students.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #170426.8 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- f. **RESOLVED**, that The Board hereby approves the attached updated teacher salary scale for 2017-2018 school year.

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVf**.

Roll call: Resolution #170426.9 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- g. **RESOLVED**, that The Board hereby approves to start bidding process for proposed new building's PA, Security Camera, Lightening, Phone, Network Systems and cabling.

Moved by Dr. Tunagur, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVg**.

Roll call: Resolution #170426.10 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

- h. **RESOLVED**, that The Board hereby approves the paid leave for Assistant Business Administrator from 05/01/2017 to 06/30/2017.

Moved by Dr. Tunagur, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVh**.

Roll call: Resolution #170426.11 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)
Against: None Abstained: None).

V. **Human Resources**

VI. **CEO's Monthly Report – Dr. Sercan**

▪ Central Jersey College Prep Charter School is ranked 50th within New Jersey. (<https://www.usnews.com/education/best-high-schools>) CJCP is the only school that made it on the list in its charter zone, which also consist of Franklin Township, New Brunswick, and North Brunswick.

▪ Late opening for Elementary School is depend on the Transportation Department and Franklin Township BOE.

VII. **Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at 8:15 pm.

Personnel matters were discussed.

Moved by Mrs. Lewis, seconded by Dr. Uzun to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. **Adjournment**

Moved by Dr. Uzun, seconded by Dr. Tunagur to adjourn the meeting at 20:39 p.m.

Roll call: Motion #170426.12 adopted unanimously. (In favor: O.U, S.E, J.L, F.T)

Against: None Abstained: None).

Attachments

- ❖ Regular Meeting Minutes of March 2017
- ❖ Treasurer Report for March 2017
- ❖ Board Secretary Report for March 2017
- ❖ Bill list from March 28 2017 to April 26 2017
- ❖ March 2017 Budget Transfers
- ❖ Salary Scale
- ❖ Letter of Intent