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**CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL**

BOARD OF TRUSTEES

**REGULAR MEETING
MARCH 28, 2018**

**THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY
PARK PRESS.**

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
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BOARD OF TRUSTEES
REGULAR MEETING

Date : March 28, 2018/7:00pm
Place : 101 Mettlers Rd, NJ 08873

MINUTES

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:09 pm. The Board reserves the right to act on any or all agenda items.

Moved by Dr. Uzun, seconded by Mrs. Lewis
Roll call: Motion #180328.1 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)
Against: None Abstained: None).

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News and Asbury Park Press.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Present
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the March 2018 Regular Meeting Agenda,

Moved by Mrs. Lewis, seconded by Mrs. Eke
Roll call: Motion #180328.2 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)
Against: None Abstained: None).

RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for January 2018
- ❖ Bill list from February 1 2018 to March 27 2018
- ❖ Treasurer Reports for December 2017 and January 2018
- ❖ Board Secretary Report for December 2017 and January 2018

Moved by Mrs. Lewis, seconded by Dr. Tunagur

Roll call: Resolution #180328.3 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

III. **Public Comments**

- A parent asked for a response for the letter she sent to the Board members. Dr. Uzun explained that there's no answer needed.
- A parent asked for the possibility for CJCP to participate at the Sports programs at Franklin Township Public Schools. Dr. Uzun and Dr. Sercan clarified that the amount Franklin Township was asking to participate in their sports programs are too high so it's not possible for CJCP to participate in Franklin Township BOE's sports program unless they lowered the amount.
- A parent asked for clarification about what kind of issues the parents can bring it to the board meeting.

IV. **Designations, Discussion and Action Items**

- a. **RESOLVED**, that The Board hereby approves the attached 2018-2019 school calendar.

Moved by Mrs. Eke, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVa**.

Roll call: Resolution #180328.4 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- b. **RESOLVED**, that The Board hereby approves to start RFP process for professional services rendered in the connection with charter school applications and renewals.

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVb**.

Roll call: Resolution #180328.5 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- c. **RESOLVED**, that The Board hereby approves \$40/hour stipend for the staff to attend extra-curricular school activities beyond their contractual responsibilities retroactively.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVc**.

Roll call: Resolution #180328.6 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- d. **RESOLVED**, that The Board hereby approves the attached budget transfers for December 2017, January and February 2018.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVd**.

Roll call: Resolution #180328.7 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- e. **RESOLVED**, that The Board hereby approves Accrete LLC. for the architectural services in connection to potential CJCP New Brunswick Campus that the amount not exceed to \$29,000.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVe**.

Roll call: Resolution #180328.8 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- f. **RESOLVED**, that The Board hereby approves Assistant to BA Mr. Fatih Kayalar for the tuition reimbursement in order to get Certificate of Eligibility (CE) for 2017-18 school year.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVf**.

Roll call: Resolution #180328.9 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- g. **RESOLVED**, that The Board hereby approves the following;

- CJCP student Sidney Johnson to compete in the High School Sport of Gymnastics sanctioned by the NJSIAA as an Independent/Individual member at and with the Somerville High School gymnastics team for the Fall of 2018 Season.
- Somerville High School Gymnastics Coaches Cindy Wagner and Bethany Wagner to be appointed by CJCP in this official capacity as her coaches for the season.
- Sidney Johnson to compete at High School meet sanctioned by the NJSIAA regulations.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVg**.

Roll call: Resolution #180328.10 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- h. **RESOLVED**, that The Board hereby approves the attached amended school calendar for 2017-18 school year.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVh**.

Roll call: Resolution #180328.11 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- i. **RESOLVED**, that The Board hereby approves the attached budget for 2018-19 school year.

Moved by Mrs. Eke, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVi**.

Roll call: Resolution #180328.12 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

- j. **WHEREAS**, Johnston Law Firm LLC is a law firm practicing a recognized profession, which practice is regulated by law, and which practice includes the rendering of services to public school districts;

WHEREAS, the Public School Contracts Law allows for a Resolution authorizing the award of contracts for “Professional Services” without competitive bids,

NOW THEREFORE, RESOLVED that the parties hereto intending to be mutually bound and in consideration of these mutual promises contained herein agree as follows:

1. Scope of Work. Johnston Law Firm LLC is hereby engaged to provide legal counseling and any other legal services as requested.
2. Length of Contract. April 1, 2018 to March 31, 2019.
3. Compensation. The School shall pay to Johnston Law Firm LLC for the services provided a reduced rate of \$275.00 per hour for principal and counsel attorneys, \$245.00 for associate attorneys and \$115.00 per hour for paralegal time. Johnston Law Firm LLC shall also be reimbursed for any and all costs and expenses incurred or advanced by said Johnston Law Firm LLC on behalf of the School provided signed invoices with required certification and documentation of services are provided.

Moved by Dr. Tunagur, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVj**.

Roll call: Resolution #180328.13 adopted unanimously. (In favor: F.T, J.L, S.E)

Against: Dr. Uzun Abstained: None).

- k. **RESOLVED**, that The Board hereby approves the attached amendment to the Building Lease Agreement.

Moved by Dr. Uzun, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVk**.

Roll call: Resolution #180328.14 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)
Against: None Abstained: None).

1. **RESOLVED**, that The Board hereby approves the attached HIB report.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVl**.

Roll call: Resolution #180328.15 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)
Against: None Abstained: None).

V. Human Resources

- a. **RESOLVED**, that The Board hereby approves the attached personnel list.

Moved by Dr. Tunagur, seconded by Mrs. Lewis to approve designations and resolution listed in item # **Va**.

Roll call: Resolution #180328.16 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)
Against: None Abstained: None).

VI. CEO's Monthly Report – Dr. Sercan

- CJCP Model UN Team won two 1st places.
- Additional security cameras were added for the building security.

VII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 8:38 pm.

Moved by Mrs. Lewis, seconded by Dr. Tunagur to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. Adjournment

Moved by Mrs. Lewis, seconded by Dr. Uzun to adjourn the meeting at 9:46 p.m.

Roll call: Motion #180328.17 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)
Against: None Abstained: None).