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**CENTRAL JERSEY COLLEGE PREP CHARTER
SCHOOL**

BOARD OF TRUSTEES

**REGULAR MEETING
MARCH 28, 2018**

**THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY
PARK PRESS.**

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
Tel: (732) 302 9991 Fax: (732) 302 9992
www.cjcollegeprep.org

BOARD OF TRUSTEES
REGULAR MEETING

Date : March 28, 2018/7:00pm
Place : 101 Mettlers Rd, NJ 08873

AGENDA

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Open Public Meeting Act Statement

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

Roll Call by Board Secretary, Mr. Atilla Sabahoglu:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	
Mrs. Jackie Lewis	Vice President	07/01/2019	
Dr. Ozcan Uzun	Member	12/01/2020	
Mrs. Sevil Eke	Member	12/01/2020	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	
Mr. Atilla Sabahoglu	Board Secretary	

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the February 2018 Regular Meeting Agenda,

Moved by _____, seconded by _____ Roll call:

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for January 2018
- ❖ Bill list from February 1 2018 to March 27 2018
- ❖ Treasurer Reports for December 2017 and January 2018
- ❖ Board Secretary Report for December 2017 and January 2018

Moved by _____, seconded by _____ Roll call:

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Designations, Discussion and Action Items

- a. **BE IT RESOLVED**, that The Board hereby approves the attached 2018-2019 school calendar.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVa**.

- b. **BE IT RESOLVED**, that The Board hereby approves to start RFP process for professional services rendered in the connection with charter school applications and renewals.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVb**.

- c. **BE IT RESOLVED**, that The Board hereby approves \$40/hour stipend for the staff to attend extra-curricular school activities beyond their contractual responsibilities retroactively.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVc**.

- d. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers for December 2017, January and February 2018.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVd**.

- e. **BE IT RESOLVED**, that The Board hereby approves Accrete LLC. for the architectural services in connection to potential CJCP New Brunswick Campus that the amount not exceed to \$29,000.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVe**.

- f. **BE IT RESOLVED**, that The Board hereby approves Assistant to BA Mr. Fatih Kayalar for the tuition reimbursement in order to get Certificate of Eligibility (CE) for 2017-18 school year.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVf**.

- g. **BE IT RESOLVED**, that The Board hereby approves the following;

- CJCP student Sidney Johnson to compete in the High School Sport of Gymnastics sanctioned by the NJSIAA as an Independent/Individual member at and with the Somerville High School gymnastics team for the Fall of 2018 Season.
- Somerville High School Gymnastics Coaches Cindy Wagner and Bethany Wagner to be appointed by CJCP in this official capacity as her coaches for the season.
- Sidney Johnson to compete at High School meet sanctioned by the NJSIAA regulations.

- h. **BE IT RESOLVED**, that The Board hereby approves the attached amended school calendar for 2017-18 school year.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVh**.

- i. **BE IT RESOLVED**, that The Board hereby approves the attached budget for 2018-19 school year.

Moved by_____, seconded by_____ to approve designations and resolution listed in item # **IVi**.

- j. **WHEREAS**, Johnston Law Firm LLC is a law firm practicing a recognized profession, which practice is regulated by law, and which practice includes the rendering of services to public school districts;

WHEREAS, the Public School Contracts Law allows for a Resolution authorizing the award of contracts for “Professional Services” without competitive bids,

NOW THEREFORE, BE IT RESOLVED that the parties hereto intending to be mutually bound and in consideration of these mutual promises contained herein agree

as follows:

1. Scope of Work. Johnston Law Firm LLC is hereby engaged to provide legal counseling and any other legal services as requested.
2. Length of Contract. April 1, 2018 to March 31, 2019.
3. Compensation. The School shall pay to Johnston Law Firm LLC for the services provided a reduced rate of \$275.00 per hour for principal and counsel attorneys, \$245.00 for associate attorneys and \$115.00 per hour for paralegal time. Johnston Law Firm LLC shall also be reimbursed for any and all costs and expenses incurred or advanced by said Johnston Law Firm LLC on behalf of the School provided signed invoices with required certification and documentation of services are provided.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVj**.

- k. **BE IT RESOLVED**, that The Board hereby approves the attached second amendment to the Building Lease Agreement.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **IVk**.

V. **Human Resources**

- a. **BE IT RESOLVED**, that The Board hereby approves the attached personnel list.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **Va**.

VI. **CEO's Monthly Report – Dr. Sercan**

VII. **Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at _____.

- a. **BE IT RESOLVED**, that The Board hereby approves the attached HIB report.

Moved by _____, seconded by _____ to approve designations and resolution listed in item # **VIIa**.

Moved by _____, seconded by _____ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. **Adjournment**

Moved by _____, seconded by _____ to adjourn the meeting
at _____ p.m.
Roll call: