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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING
MAY 14, 2019

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
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BOARD OF TRUSTEES REGULAR MEETING

Date: May 14, 2019, 6:30 PM
Place: 101 Mettlers Rd, Somerset, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on May 07, 2019.

Mission Statement:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Roll Call by Board Secretary, Mr. Fatih Kayalar:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	
Mrs. Jackie Lewis	Vice President	07/01/2019	
Dr. Ozcan Uzun	Member	12/01/2020	
Mrs. Sevil Eke	Member	12/01/2020	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	
Mr. Fatih Kayalar	Board Secretary/SBA	

II. Acceptance of Agenda, Minutes and Reports

Moved to accept the agenda for the May 14, 2019 Regular Meeting,

Moved by _____, seconded by _____ to approve the motion.
Roll call:

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ [Regular Meeting Minutes for March 27, 2019](#)
- ❖ [Bill list from March 27, 2019, to May 13, 2019](#)
- ❖ [Board Secretary Reports for March and April 2019](#)
- ❖ [Treasurer Report for March 2019 and April 2019](#)

Moved by _____, seconded by _____ to approve the motion.
Roll call:

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. CEO's Monthly Report – Dr. Sercan

V. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#):

1. Policy 5530.04 Administering an Opioid Antidote
2. Policy 5756 Transgender Students
3. Regulation 5530.04 Administering an Opioid Antidote

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

VI. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves Horizon Blue Cross Blue Shield as a medical and dental insurance provider for the School Year 2019-2020. Dental plan cost stayed unchanged and health plan will be increasing 5% for the same plan design, and changing the Deductible/Out-of-Pocket term from Jan 01, to September 01 for 2019 - 2020 plan year, which will correspond with the HRA plan as of 9/1/19. [Appendix B](#)

Moved by _____, seconded by _____ to approve designations and resolution.
Roll call:

- ii. **BE IT RESOLVED**, that The Board hereby approves the attached Title I grant application type from Targeted Assistance to Schoolwide programs. [Appendix C](#)

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

- iii. **BE IT RESOLVED**, that the Board approves the following updates for the Board Meeting schedule for the fiscal year 2018-2019. Unless otherwise decided, each meeting will be held at the school building, starting at 6:30 pm.

- January 23, 2019, Wednesday
- February 27, 2019, Wednesday
- March 27, 2019, Wednesday
- May 14, 2019, Tuesday
- ~~May 29, 2019, Wednesday~~ **Cancelled**
- June 26, 2019, Tuesday

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers on April 15, 2019. [Appendix D](#)

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

- v. **BE IT RESOLVED**, that The Board hereby awards the winner for landscaping services for the year 2019.

- Spooky Brook Landscaping, Inc. 18,500.00/year
- Prime Design Landscapes 17,520.00/year
- Arley Ramirez Landscape 27,00.00/year

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

- vi. **BE IT RESOLVED**, that The Board hereby approves the attached amendment on the Employee Handbook as presented in [Appendix E](#)

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

- vii. BE IT RESOLVED, that The Board hereby approves the following field trips. Appendix F

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

- viii. **WHEREAS**, Central Jersey College Prep Charter School (CJCP)'s amendment petition was approved by the New Jersey Department of Education on February 28, 2017, to start a satellite campus in the City of New Brunswick.

WHEREAS, CJCP administration has entered into a contract with the Anshe Emeth Memorial Temple to rent certain available spaces to start the satellite campus. CJCP Board of Trustees approved the preliminary lease agreement in its meeting on March 27, 2019.

THEREFORE, BE IT RESOLVED that the Board hereby approves the charter amendment application to the New Jersey Department of Education to add the facility located at 222 Livingston Avenue, New Brunswick, NJ 08901 as a satellite campus.

Moved by _____, seconded by _____ to approve the motion.
Roll Call:

VII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for 2018-2019 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#)

Moved by _____, seconded by _____ to approve the motion.
Roll call:

VIII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at _____.

Moved by _____, seconded by _____ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Adjournment

Moved by _____, seconded by _____ to adjourn the meeting
at _____ p.m.

Roll call:

Attachments

- ❖ Regular Meeting Minutes for March 27, 2019
- ❖ Bill list from March 27, 2019, to May 13, 2019
- ❖ Board Secretary Reports for March and April 2019

Appendices

- ❖ *Appendix A:* Policies and Regulations
- ❖ *Appendix B:* Dental and Health Insurance Renewal
- ❖ *Appendix C:* Title I grant application type
- ❖ *Appendix D:* CJCP Budget Transfers
- ❖ *Appendix E:* Employee Handbook Amendment
- ❖ *Appendix F:* CJCP List of Field Trips
- ❖ *Appendix G:* List of Changes of Employees