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CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

BOARD OF TRUSTEES

**REGULAR MEETING
FEBRUARY 27, 2019**

CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL

101 Mettlers Rd, Somerset, NJ 08873
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BOARD OF TRUSTEES REGULAR MEETING

Date: February 27, 2019, 6:30 PM

Place: 101 Mettlers Rd, NJ 08873

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune since January 15, 2019.

Mission Statement:

The mission of Central Jersey College Prep Charter School (CJCP) is to provide academic and social challenges and opportunities for students to attain the skills necessary for success in post-secondary education.

AGENDA

- I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:22 pm. The Board reserves the right to act on any or all agenda items.

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #190227.1 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

Roll Call by Board Secretary, Mr. Fatih Kayalar:

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Present
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	12/01/2020	Present
Mrs. Sevil Eke	Member	12/01/2020	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Fatih Kayalar	Board Secretary/SBA	Present

II. Acceptance of Agenda, Minutes and Reports

Moved to accept the agenda for the February 27, 2019, Regular Meeting,

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #190227.2 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

BE IT RESOLVED, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for January 23, 2019
- ❖ Bill list from January 23, 2019, to February 25, 2019
- ❖ Treasurer Reports for December 2018 and January 2018
- ❖ Board Secretary Reports for January 2019

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #190227.3 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

III. **Public Comments**

No public comment.

IV. **CEO's Monthly Report – Dr. Sercan**

Upon request by the CEO, this item moved after the Executive Session.

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #190227.4 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

V. **Policy Adoptions**

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#):

1. Policy 1140: Affirmative Action Program

2. Policy 5600: Student Discipline/Code of Conduct
3. Regulation 3232: Tutoring Services
4. Regulation 1613: Disclosure and Review of Applicant's Employment History

Moved by Dr. Uzun, seconded by Mrs. Lewis

Roll call: Motion #190227.5 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

- ii. **BE IT RESOLVED**, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes:

1. Policy 3160: Physical Examination
2. Regulation 3160: Physical Examination
3. Policy 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
4. Regulation 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
5. Policy 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
6. Regulation 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
7. Policy 3240: Professional Development for Teachers and School Leaders
8. Regulation 3240: Professional Development for Teachers and School Leaders
9. Policy 5111: Eligibility of Resident/Nonresident Students
10. Regulation 5111: Eligibility of Resident/Nonresident Students

Moved by Dr. Uzun, seconded by Mrs. Eke

Roll call: Motion #190227.6 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

VI. **Designations, Discussion and Action Items**

- i. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2020,

BE IT RESOLVED, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for 2020.

Moved by Dr. Uzun, seconded by Dr. Tuangur
Roll call: Motion #190227.7 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

- ii. **BE IT RESOLVED**, that The Board hereby approves the attached 2019-2020 school calendar for CJCP Somerset Campus. [Appendix B](#)

Moved by Dr. Uzun, seconded by Dr. Tuangur
Roll call: Motion #190227.8 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

- iii. **BE IT RESOLVED**, that The Board hereby approves the supplemental salary stipend as presented in [Appendix C](#) effective 2019-20 school year.

Moved by Dr. Uzun, seconded by Dr. Tuangur
Roll call: Motion #190227.9 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached Annual Charter/Renaissance School Fiscal Questionnaire for 2018-2019 [Appendix D](#)

Moved by Dr. Uzun, seconded by Mrs. Lewis
Roll call: Motion #190227.10 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

- v. **BE IT RESOLVED**, that The Board hereby approves the following field trips. [Appendix E](#)

Moved by Dr. Uzun, seconded by Mrs. Eke
Roll call: Motion #190227.11 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

VII. **Human Resources**

- i. ***BE IT RESOLVED***, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for 2018-2019 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by Dr. Uzun, seconded by Dr. Tunagur

Roll call: Motion #190227.12 adopted unanimously. (In favor: O.U, F.T., S.E,

J.L.)

Against: None Abstained: None.

VIII. Executive Session

Central Jersey College Prep Charter School is called to order for an executive session at 8:41 pm.

Moved by Dr. Uzun, seconded by Dr. Tuangur to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

- Monthly HIB report presented to the Board Members

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. CEO's Monthly Report – Dr. Sercan

Dr. Sercan reported to the Board on the following topics:

- ❖ Student application numbers for 2019-20
- ❖ PSA, SAT, and ACT participation and performance
- ❖ Advanced Placement Courses participation and performance
- ❖ Graduation rate for 2018
- ❖ Postsecondary enrollment rates for CJCP graduates

X. Adjournment

Moved by Dr. Uzun, seconded by Mrs. Eke to adjourn the meeting at 9:29 p.m.

Roll call: Motion #190227.13 adopted unanimously. (In favor: O.U, F.T., S.E, J.L.)

Against: None Abstained: None.

Attachments

- ❖ Regular Meeting Minutes for January 23, 2018
- ❖ Bill list from January 23, 2019, to February 25, 2019
- ❖ Treasurer Reports for December 2018 and January 2019
- ❖ Board Secretary Reports for January 2019

Appendices

- ❖ [*Appendix A*](#): Policies and Regulations
- ❖ [*Appendix B*](#): CJCP Calendar for 2019-2020
- ❖ [*Appendix C*](#): Pay-for-Performance CJCP.pdf
- ❖ [*Appendix D*](#): Charter-Renaissance School Fiscal Questionnaire
- ❖ [*Appendix E*](#): List of Field Trips
- ❖ [*Appendix F*](#): List of Changes of Employees since 1.23.2019