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CENTRAL JERSEY COLLEGE PREP CHARTER  
SCHOOL

BOARD OF TRUSTEES

REGULAR MEETING  
JANUARY 31, 2018

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND ASBURY  
PARK PRESS.

**CENTRAL JERSEY COLLEGE PREP CHARTER SCHOOL**

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**BOARD OF TRUSTEES**  
**REGULAR MEETING**

**Date** : January 31, 2018/7:00pm  
**Place** : 101 Mettlers Rd, NJ 08873

**MINUTES**

I. The Regular Meeting of the Central Jersey College Prep Charter School is called to order at 7:19 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Mrs. Eke  
Roll call: Motion #180131.1 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

**Open Public Meeting Act Statement**

This meeting was publicized in accordance with the requirements of the New Jersey Open Public Meetings Act, Chapter 231, P.L. 1975 and notification was given to all appropriate parties. The notice of this meeting was posted in Courier News.

**Roll Call by Board Secretary, Mr. Atilla Sabahoglu:**

Trustee	Position	Term Expires	Attendance
Dr. Ferhan Tunagur	President	03/01/2020	Via phone
Mrs. Jackie Lewis	Vice President	07/01/2019	Present
Dr. Ozcan Uzun	Member	12/01/2020	Arrived at 7:56pm
Mrs. Sevil Eke	Member	12/01/2020	Present

**Also Present:**

Member	Position	Attendance
Dr. Namik Sercan	CEO	Present
Mr. Atilla Sabahoglu	Board Secretary	Present

II. **Acceptance of Agenda, Minutes and Reports**

Moved to accept the January 2018 Regular Meeting Agenda,

Moved by Mrs. Lewis, seconded by Mr. Tunagur  
Roll call: Motion #180131.2 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

**RESOLVED**, Central Jersey College Prep Charter School Board of Trustees approves the minutes and reports listed below.

- ❖ Regular Meeting Minutes for November 2017
- ❖ Bill list from November 29 2017 to January 31 2018
- ❖ Treasurer Report for November 2017
- ❖ Board Secretary Report for November 2017

Moved by Mrs. Eke, seconded by Mrs. Lewis

Roll call: Motion #180131.3 adopted unanimously. (In favor: F.T, J.L, S.E)

Against: None Abstained: None).

### III. Public Comments

- ❖ A parent asked about the school communication protocol.
- ❖ A parent asked about the Gym Project.
- ❖ A parent requested elementary school students to learn one foreign language per year.
- ❖ A parent asked about the playground and library projects.
- ❖ A parent congratulated the school for the overall school ranking and asked about the gym project.
- ❖ A parent asked about the gym project and free play time for the elementary school students.
- ❖ A parent requested to have more sport teams in the school.

### IV. Designations, Discussion and Action Items

- a. **RESOLVED**, that The Board hereby authorizes the CEO to request a waiver from the County Superintendent from the SEMI (Special Education Medicaid Initiative) for Fiscal Year (FY) 2019

Moved by Mrs. Lewis, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVa**.

Roll call: Motion #180131.4 adopted unanimously. (In favor: F.T, J.L, S.E)

Against: None Abstained: None).

- b. **RESOLVED**, that The Board hereby approves the attached budget transfers for November 2017.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVb**.

Roll call: Motion #180131.5 adopted unanimously. (In favor: F.T, J.L, S.E)

Against: None Abstained: None).

- c. WHEREAS, Central jersey College Prep Charter School, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

**NOW, THEREFORE RESOLVED** that the Central Jersey College Prep Charter School, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Mr. Atilla Sabahoglu to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVc**.

Roll call: Motion #180131.6 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

- d. **Removed.**

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVd**.

Roll call: Motion #180131.7 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

- e. **RESOLVED**, that The Board hereby approves the attached 2017-2018 Revised Budget. (Attached)

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVe**.

Roll call: Motion #180131.8 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

- f. **RESOLVED**, that The Board approves the following salary proportions for Title I staff school year 2017-18. Effective December 1, 2017, Ms. Ayerov is replaced by Ms. Kumar and Ms. Milling is replaced by Ms. Fleming.

Moved by Mrs. Eke, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVf**.

Roll call: Motion #180131.9 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

- g. **RESOLVED**, that The Board approves The Board of Trustees to receive travel reimbursement for the CJCP Board related matters for 2017-2018 school year.

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVg**.

Roll call: Motion #180131.10 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

- h. **RESOLVED**, that The Board hereby approves the attached Form 990 for 2016.

Moved by Mrs. Eke, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVh**.

Roll call: Motion #180131.11 adopted unanimously. (In favor: F.T, J.L, S.E)  
Against: None Abstained: None).

- i. **RESOLVED**, that The Board hereby approves the attached CAFR (Comprehensive Annual Financial Audit) report for fiscal year ending June 30 2017.

Moved by Mrs. Eke, seconded by Dr. Tunagur to approve designations and resolution listed in item # **IVi**.

Roll call: Motion #180131.12 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)  
Against: None Abstained: None).

- j. **RESOLVED**, that The Board hereby approves \$40/hour stipend for the teachers to attend extra-curricular school activities beyond their contractual responsibilities.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVj**.

Roll call: Motion #180131.13 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)  
Against: None Abstained: None).

- k. **Removed**.

Moved by Mrs. Lewis, seconded by Mrs. Eke to approve designations and resolution listed in item # **IVk**.

Roll call: Motion #180131.14 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)  
Against: None Abstained: None).

- l. **RESOLVED**, that The Board hereby approves the attached Annual Charter/Renaissance School Fiscal Questionnaire for 2017-2018.

Moved by Mrs. Lewis, seconded by Dr. Uzun to approve designations and resolution listed in item # **IVl**.

Roll call: Motion #180131.15 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)  
Against: None Abstained: None).

- m. **RESOLVED**, that The Board hereby approves the attached HIB report.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **IVm**.

Roll call: Motion #180131.16 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)  
Against: None Abstained: None).

V. **Human Resources**

- a. ***RESOLVED***, that The Board hereby approves the attached personnel list.

Moved by Dr. Uzun, seconded by Mrs. Lewis to approve designations and resolution listed in item # **Va.**

Roll call: Motion #180131.17 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).

VI. **CEO's Monthly Report – Dr. Sercan**

- Open house for New Brunswick campus
- Lottery for 2018-2019 school year
- NJDOE Summative Ranking

VII. **Executive Session**

Central Jersey College Prep Charter School is called to order for an executive session at 8:47 pm.

Moved by Mrs. Lewis, seconded by Mrs. Eke to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

VIII. **Adjournment**

Moved by Mrs. Lewis, seconded by Mrs. Eke to adjourn the meeting at 9:10 p.m.

Roll call: Motion #180131.18 adopted unanimously. (In favor: F.T, J.L, S.E, O.U)

Against: None Abstained: None).